

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
January 20, 2026, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Steve Fylstra; Township Engineer, Chris McDermott, of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the pledge of allegiance.

Public Comments: (Non-Agenda Items). There were no public comments.

Approve Regular Meeting Minutes: January 5, 2026. Ms. Lyons made a motion to **approve Regular Meeting Minutes for January 5, 2026.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Reorganization Meeting Minutes: January 5, 2026. Mr. Cramer made a motion to **approve Reorganization Meeting Minutes for January 5, 2026.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$70,022.08. Ms. Lyons made a motion to **approve Payment of Bills from the General Fund in the amount of \$70,022.08.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$1,549.21. Mr. Cramer made a motion to **approve Payment of Bills from the Golf Course Fund in the amount of \$1,549.21.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Mr. Fylstra read the Treasure's Report for the month of December aloud. Mr. Cramer made a motion to **approve the Treasure's Report for the month of December.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Fylstra had some bridge updates for the Board. The Lessig Lane bridge project has finally made headway, the utility moving plan has been simplified as AEG is changing the bridge structure. The process should move quicker once approved by the state. Croasdale Road bridge wetland delineation has been completed and we are waiting on the report. Poplar Valley Road bridge, easements have been finalized, preplanning supplies, timelines and meeting tomorrow with a crane company in order to streamline the build. Mr. Fylstra reported on the Glen Brook floor project is underway and should be completed in 1-2 weeks. The Gaunt Road building project is out to bid on PennBid, there is a pre-construction meeting on 1/28 for potential bidders.

Public Works Dept. Report: Mr. Fylstra read Josh Cramer's report aloud, they have been busy with Winter maintenance activities, snow and ice removal from roads,

parking lots and sidewalk, as well as tree and limb cleanup and temporary patching of potholes. They are assisting with the removal of kitchen equipment at Glen Brook. They installed a new salt spreader on truck #23 to be used for Winter maintenance for bridges and parking lots. And as always working on "Request for Action" slips.

Solicitor's Report: Mr. Weitzmann did not have anything to report outside of Executive Session.

Engineer's Report: Mr. McDermott summarized his report and updated the Board on any ongoing projects.

Fire Department Report: Brian McCartney summarized the Fire Department Report and gave a grant update.

New Business:

1. **Approve Drainage Plan For Lands Of Thomas And Janice McKeown, Tanite Rd Parcel ID # 17.110211 (Lot 1) And #17.11.1.1-2 (Lot 2). Per Recommendation Of Township Engineer's Letter Dated January 19, 2026.** Ms. Shukaitis noted she is changing the item from approve to discuss. There was a discussion with Mr. McDermott regarding his letter. He explained his review of the plan and should be resolved next month. He feels there isn't any official action needed now.
2. **Approve One-Third Cost For 2026 Joint Landfill Project Monitoring By RKR Hess At Estimated Cost Of \$8,000 For Township Portion - Budget Line Item #427.450.** Ms. Lyons made a motion to **approve One-Third Cost For 2026 Joint Landfill Project Monitoring By RKR Hess At Estimated Cost Of \$8,000 For Township Portion - Budget Line Item #427.450.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Security Release #1 Of \$404,393.88 To Posh Properties No.13 Stroudsburg Family Limited Partnership, Leaving \$35,140.60 Escrow Remaining Per Recommendation Of Township Engineer's Letter Dated January 16, 2026.** Mr. Cramer made a motion to **approve Security Release #1 Of \$404,393.88 To Posh Properties No.13 Stroudsburg Family Limited Partnership, Leaving \$35,140.60 Escrow Remaining Per Recommendation Of Township Engineer's Letter Dated January 16, 2026.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Partial Payment #12 In The Amount of \$2,816.76 To American Engineers Group For Engineering Services From November 1, 2025 To December 31, 2025 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #439.670.** Ms. Lyons made a motion to **approve Partial Payment #12 In The Amount of \$2,816.76 To American Engineers Group For Engineering Services From November 1, 2025 To December 31, 2025**

Towards Croasdale Road Bridge Replacement Project – Budget Line Item #439.670. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

5. **Approve Partial Payment #25 In The Amount Of \$2,508.38 To American Engineers Group For Engineering Services From November 22, 2025 To December 31, 2025 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453.** Mr. Cramer made a motion to **approve Partial Payment #25 In The Amount Of \$2,508.38 To American Engineers Group For Engineering Services From November 22, 2025 To December 31, 2025 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
6. **Ratify Submitting Request For Multimodal Transportation Fund Grant Extension In Regards To MTF Grant Agreement No.057582 – Lessig Lane Bridge Replacement Project.** Ms. Lyons made a motion to **ratify Submitting Request For Multimodal Transportation Fund Grant Extension In Regards To MTF Grant Agreement No.057582 – Lessig Lane Bridge Replacement Project.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Purchase Of 2026 Ford F550 Super Cab Mechanics Truck Upfitted With An 11’ Aluminum Knapheide Mechanics Body, ENPAK A30 Gasoline Engine Generator/Compressor, Millermatic 211 MIG Welder, 100 Gallon Fuel Cell And Accessories From Structural Metal Fabricators Inc. COSTARS Contract #025-E22-442 COSTARS Vendor #302884 In The Amount Of \$156,000.00 – Budget Line Item #430.740.** Mr. Cramer made a motion to **approve Purchase Of 2026 Ford F550 Super Cab Mechanics Truck Upfitted With An 11’ Aluminum Knapheide Mechanics Body, ENPAK A30 Gasoline Engine Generator/Compressor, Millermatic 211 MIG Welder, 100 Gallon Fuel Cell And Accessories From Structural Metal Fabricators Inc. COSTARS Contract #025-E22-442 COSTARS Vendor #302884 In The Amount Of \$156,000.00 – Budget Line Item #430.740.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
8. **Ratify Proposal From Dunkelberger’s Tree Service, LLC In The Amount Of \$2,700.00 For The Removal Of 2 Trees In The Township ROW On Miller Street – Budget Line Item #438.371.** Ms. Lyons made a motion to **ratify Proposal From Dunkelberger’s Tree Service, LLC In The Amount Of \$2,700.00 For The Removal Of 2 Trees In The Township ROW On Miller Street – Budget Line Item #438.371.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
9. **Authorize Scheduling, Advertising and Bidding For Annual Spring Clean-up From April 29 To May 2.** Ms. Lyons made a motion to **authorize Scheduling, Advertising and Bidding For Annual Spring Clean-up From April 29 To May 2.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Mr. Cramer made a motion to **go into executive session at 7:17 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Lyons made a motion to **return to regular session at 7:54 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. No motions were made.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 7:56 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary