

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
June 17, 2025, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Steve Fylstra; Township Engineer, Chris McDermott, of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the pledge of allegiance.

Public Comments: (Non-Agenda Items) There were none.

Approve Regular Meeting Minutes: June 3, 2025. Mr. Cramer made a motion to **approve Regular Meeting Minutes: June 3, 2025.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$44,578.45. Ms. Lyons made a motion to **approve Payment of Bills: General Fund: \$44,578.45.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$7,588.28. Mr. Cramer made a motion to **approve Payment of Bills: Golf Course Fund: \$7,588.28.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Mr. Fylstra read the report aloud. Mr. Cramer made a motion to **accept the Treasurer's Report for the month of May.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Fylstra reported the utility moving report for Lessig bridge was finally received and AEG can move forward with final crane placement plan, drilling and needed permitting. Croasdale bridge report has not been received. AEG is going to start on the new plans for the bridge based off the township's request. He is working with Arrow Land Solutions regarding the new Gaunt Road building and adding utilities when they are constructing the new road. The new MS4 permit was tentatively approved. SARPD meetings for the for the new CBA continue, offers have been exchanged and negotiations continue. BCRA reached out to SBLL over a potential water leak at Creekview Park. All water has been shut down and determined per the meter there was no substantial underground leaks. He is working with both to come up with a maintenance and repair plan for the building.

Public Works Dept. Report: Josh Cramer updated the Board on the radio project. He is waiting on estimates due to a tree coming down and damaging one of the pavilions in the park. They have been busy planting, mulching and mowing. Speed signs have been installed on 2 troubled spots, Hallet Road and Cranberry Road. AMS is ready to move forward with 2025 Paving Project they are just waiting on BCRA to be done with their

water replacement project on Queen Street and Conwell Street. As always we continue to work on "Request for Action" slips.

Police Report: No report.

Solicitor's Report: Mr. Weitzmann did not have anything to report outside of Executive Session.

Engineer's Report: Mr. McDermott updated the Board on ongoing projects.

Fire Department Report: Brian McCartney and Chris Martin attended the meeting, Mr. McCartney summarized the report and Mr. Martin thanked the Board for their help on some applications.

Old Business:

- 1. Open Pavement Markings Bid; Take Action If In Order.** Mr. Fylstra said there were no bids received. Mr. Cramer made a motion to **approve readvertising for the project**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

New Business:

- 1. Approve Payment of \$5,773.62 To R.W. Masten Jr For Safety Improvements at the Municipal Building Payable from American Rescue Plan Account.** Ms. Lyons made a motion to **approve Payment of \$5,773.62 To R.W. Masten Jr For Safety Improvements at the Municipal Building Payable from American Rescue Plan Account**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
- 2. Discuss Estate Of Herbert L. David - Conservation Easement – First Right Of Refusal – Take Action If In Order.** Mr. Weitzmann stated this can be a topic for Executive Session if the Board decides to do so. They decided not to, Mr. Cramer explained the Conservation Easement First Right of Refusal on this property and how it came about. There was an offer from United States Department of Interior U.S. Fish and Wild Life Service. Mr. Cramer made a motion **to waive First Right Of Refusal on the Conservation Easement on Estate of Herbert L. David property**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
- 3. Approve Partial Payment #9 In The Amount of \$3,670.12 To American Engineers Group For Engineering Services From April 27, 2025 To March 31, 2025 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #438.453.** Ms. Lyons made a motion to **approve Partial Payment #9 In The Amount of \$3,670.12 To American Engineers Group For Engineering Services From April 27, 2025 To March 31, 2025 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #438.453**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

4. **Approve For Sale The 2005 Mack Dump Truck As-Is On Municibid.** Mr. Cramer made a motion to approve For Sale The 2005 Mack Dump Truck As-Is On Municibid. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
5. **Discuss Website Proposals By CreativeWorks And WebLeaps – Take Action If In Order.** Ms. Lyons made a motion to table the discussion on the Website Proposals By CreativeWorks And WebLeaps – Take Action If In Order. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
6. **Ratify Signing Quote #052125-01 In The Amount of \$2,701.00 From Signal Service Inc In Regards To Repairs To The Signal At 5th St And Paradise Trail Intersection – Budget Line Item #433-452.** Mr. Cramer made a motion to ratify Signing Quote #052125-01 In The Amount of \$2,701.00 From Signal Service Inc In Regards To Repairs To The Signal At 5th St And Paradise Trail Intersection – Budget Line Item #433-452. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
7. **Refer Draft Zoning Ordinance Amendment Relating To Group Homes In The Residential Zoning Districts To The Stroud Township and Monroe County Planning Commissions For Recommendations.** Ms. Lyons made a motion to refer Draft Zoning Ordinance Amendment Relating To Group Homes In The Residential Zoning Districts To The Stroud Township and Monroe County Planning Commissions For Recommendations. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
8. **Refer Draft Ordinance Increasing Maximum Lot Coverage To 75% In The C-2 District For A New Defined Use Called ‘Vehicle Sales Park’ To The Stroud Township and Monroe County Planning Commissions For Recommendations.** Mr. Cramer made a motion to refer Draft Ordinance Increasing Maximum Lot Coverage To 75% In The C-2 District For A New Defined Use Called ‘Vehicle Sales Park’ To The Stroud Township and Monroe County Planning Commissions For Recommendations. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Lyons made a motion to go into executive session at 7:30 P.M. to discuss litigation, real property, personnel and security matters. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to return to regular session at 8:30 P.M. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer stated Mr. Fylstra has been here for 6 months and the Board and staff are very happy with his performance so far and feel he is doing a great job. Mr. Cramer made a motion to increase Steve Fylstra’s salary to \$95,000.00/year starting pay period 6/30/2025. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to terminate employment of Patrick Fish as of 6/18/2025,

and to include in his accrued sick time (16 hours) in his last payroll check. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:34 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary