

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
August 5, 2025, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Steve Fylstra; Township Engineer, Lorio Foglio, of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the Pledge of Allegiance.

Public Comments: (Non-Agenda Items). There were none.

Approve Regular Meeting Minutes: July 15, 2025. Mr. Cramer made a motion to **approve Regular Meeting Minutes: July 15, 2025.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Workshop Meeting Minutes: July 30, 2025. Ms. Lyons made a motion to **approve Workshop Meeting Minutes: July 30, 2025.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$76,858.59. Mr. Cramer made a motion to **approve Payment of Bills: General Fund: \$76,858.59.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$5,619.40. Ms. Lyons made a motion to **approve Payment of Bills: Golf Course Fund: \$5,619.40.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Old Business:

1. **Open Pavement Marking Bids; Take Action If In Order.** No bids received. No action needed.

New Business:

1. **Approve 2024 Township Financial Audit Prepared By Campbell, Rappold & Yurasits LLP and Ratify Publishing Concise Summary of Audit Report In Pocono Record.** Mr. Cramer made a motion to **approve 2024 Township Financial Audit Prepared By Campbell, Rappold & Yurasits LLP and Ratify Publishing Concise Summary of Audit Report In Pocono Record.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Payment of \$16,700.00 To Campbell, Rappold & Yurasits LLP For 2024 Township Financial Audit Services - Budget Line Item #402.311.** Ms. Lyons made a motion to **approve Payment of \$16,700.00 To Campbell, Rappold & Yurasits LLP For 2024 Township Financial Audit Services - Budget Line Item #402.311.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

3. **Ratify Signing Proposal By Linex Striping Company In The Amount Of \$1,345.00 For Parking Lot Line And Symbol Painting At Glen Brook Golf Course – Glen Brook Golf Course Budget Line Item #409.232.** Mr. Cramer made a motion to ratify Signing Proposal By Linex Striping Company In The Amount Of \$1,345.00 For Parking Lot Line And Symbol Painting At Glen Brook Golf Course – Glen Brook Golf Course Budget Line Item #409.232. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
4. **Discuss Stoud Region Open Space & Receptions Request To Build A 1 Acre Public Dog Park To Be Located At Brodhead Creek Park.** The Board had a discussion regarding the balance due after some fundraising and grants. Mr. Cramer made a motion to approve a \$10,000.00 contribution from the Stroud Township Developer Contribution and Recreation Fund for the fencing of the 1 Acre Public Dog Park To Be Located At Brodhead Creek Park. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
5. **Nauman Minor Subdivision And Lot Joinder Plan – SALDO #2025-06 – Planning Commission Recommendation And Modification From SALDO Requirements – Action Deadline: September 16, 2025.** The Board and Troy Nauman discussed the Subdivision and Lot Joinder Plan – SALDO #2025-06. Mr. Cramer stated he would prefer to approve the modification when they approve the plan, as that is how it is normally done. Mr. Weitzmann stated for purposes of clarity and fairness, the minutes can indicate there is consensus that if Mr. Nauman proceeds with revising this plan and obtaining a waiver for Special Exception, the Board will grant a waiver of the Stormwater. Ms. Shukaitis agreed that would be acceptable. Mr. Nauman agreed as well. Mr. Weitzmann suggested that all the notes be added to the new plan. Mr. Cramer made a motion to table Nauman Minor Subdivision And Lot Joinder Plan. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
6. **Zechman – Dunn Minor Subdivision – SALDO #2025-05, PIN# 17730109156724 – Planning Commission Recommendation – Action Deadline: October 21,2025.** No representation from Zechman – Dunn. Mr. Cramer made a motion to table Zechman – Dunn Minor Subdivision – SALDO #2025-05, PIN# 17730109156724 – Planning Commission Recommendation – Action Deadline: October 21,2025. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Letter Of Support For Hayward Business Park LLC’s LSA Grant Application To Fund Critical Public Roadway Improvements On SR 447/Paradise Trail.** Ms. Lyons made a motion to approve Letter Of Support For Hayward Business Park LLC’s LSA Grant Application To Fund Critical Public Roadway Improvements On SR 447/Paradise Trail. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
8. **Award Hosko Pavilion Repair At Brodhead Park In The Amount Of \$8,200.00 To Brad Ace Contracting, Township Portion \$1,000.00 Sheeley Insurance Deductible – Budget Line Item #454.790.** Mr. Cramer made a

motion to **award Hosko Pavilion Repair At Brodhead Park In The Amount Of \$8,200.00 To Brad Ace Contracting, Township Portion \$1,000.00 Sheeley Insurance Deductible – Budget Line Item #454.790.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

9. **Approve Payment of \$4,118.58 To Martarano Engineering Inc. For Phase 1 Of Municipal Building Hot Water Heating Improvements – Payable From American Rescue Plan Account.** Ms. Lyons made a motion to **approve Payment of \$4,118.58 To Martarano Engineering Inc. For Phase 1 Of Municipal Building Hot Water Heating Improvements – Payable From American Rescue Plan Account.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

10. **Approve Purchase of Five Old Dominion Brush LCB500 Leaf Collection And Debris Boxes In The Amount of \$73,104.04, Reimbursable Under DEP Section 902-2022 Grant Award No. 202210265335.** Mr. Cramer made a motion to **approve Purchase of Five Old Dominion Brush LCB500 Leaf Collection And Debris Boxes In The Amount of \$73,104.04, Reimbursable Under DEP Section 902-2022 Grant Award No. 202210265335.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

11. **Acknowledge Application To PA State Veterans’ Commission For Real Estate Tax Exemption By Isaac Agyei, 6311 Woodbine Ln.** Acknowledged.

Executive Session: Mr. Cramer made a motion to **go into executive session at 7:38 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Lyons made a motion to **return to regular session at 8:01 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to **authorize VanFleet Appraisals Inc. to update the Maddan Music property appraisal located on Cherry Lane Road to reflect lot size as .55 acres.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:01 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary