

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
April 22, 2026, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Steve Fylstra; Township Engineer, Chris McDermott, of Reilly Associates; and Recording Secretary, Janice Willey. Township Solicitor, Todd Weitzmann was absent. Ms. Shukaitis began the meeting with the Pledge of Allegiance.

Public Comments: (Non-Agenda Items) There were no comments.

Approve Regular Meeting Minutes: April 7, 2026. Mr. Cramer made a motion to **approve Regular Meeting Minutes for April 7, 2026.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$100,410.90. Ms. Lyons made a motion to **approve Payment of Bills from the General Fund in the amount of \$100,410.90.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$2,562,21. Mr. Cramer made a motion to **approve Payment of Bills from the Golf Course Fund in the amount of \$2,562,21.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Mr. Fylstra read the report aloud. Ms. Lyons made a motion to **approve the Treasurer's Report for the month of March.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Fylstra reported he attended a preconstruction meeting with Mr. McDermott, Josh Cramer and Dutchman Contracting for the new Gaunt Road building and is waiting on a start date. We held a site meeting with BCRA about connecting the building with water. The DCNR C2P2 grant for the Albertson Park playground equipment rehabilitation grant has been officially submitted. Poplar Valley East Bridge replacement project is in full swing. Weiler paver that was ordered earlier this year is now at the dealer and will be delivered to us soon. And we all attended the PSATS conference.

Public Works Dept. Report: Mr. Fylstra read from Josh Cramer's report, the Road Crew has been busy Poplar Valley East Bridge replacement project. They are preparing for Spring Clean-up that starts next week. Mowing has begun at the parks. Always working on "Request for Action" slips.

Solicitor's Report: Ms. Shukaitis stated Mr. Weitzmann was excused from tonight's meeting, so there was no report.

Engineer's Report: Mr. McDermott summarized his report and updated the board on ongoing projects.

Police Report: Chief Lyon attended the meeting. She highlighted a few items on their report. Mr. Cramer brought up radar devices for officer's and traffic stops and how frustrating it is that the state does not allow it.

Fire Department Report: Brian McCartney summarized the Fire Department's report and said they are still working on their reporting system. The complication comes from having to report for every municipality involved in the call. The person in charge of the report is making progress on handling this process. Mr. Cramer thanked Mr. McCartney for the Supervisors invitation to their banquet and stated he appreciated his speech for his 25 years of service and congratulated him.

Old Business:

1. **Award Bids For Quarry Stone and Road Construction Materials.** Mr. Fylstra stated the bid documents have been review and everything is in order, he read the low bids aloud for each category:

2A Aggregate Delivered - Eureka Stone Quarry, Inc - \$21.10/ton.

Driveway Stone/Mix Delivered - Wayco Inc. - \$22.50/ton.

3A Delivered – Wayco Inc. - \$30.50/ton.

R-4 Rip Rap Delivered - Wayco Inc. - \$27,00/ton.

½” Modified – No Bids.

9.5 mm Wearing FOB Plan – Eureka Stone Quarry, Inc - \$77.66/ton.

19 mm Binder FOB Plant – Eureka Stone Quarry, Inc - \$69.15/ton.

25 mm Binder FOB Plant – Eureka Stone Quarry, Inc - \$62.14/ton.

Gabion Stone Delivered - Wayco Inc. - \$27.00/ton.

Mr. Cramer made a motion to **Award Bids For Quarry Stone and Road Construction Materials to low bidders as Mr. Fylstra read.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Zacharias Minor Subdivision Plan - Lot Line Adjustment – SALDO #2026-01, Parcel ID #17.1.2.11, PIN# 17639302651608 – Planning Commission Recommendation; Action Deadline: May 19, 2026.** Charles Vogt and Alleson Rode attended the meeting representing the property owner. Mr. McDermott and the Board went over the recommendation. Mr. Cramer made a motion to **approve modification 22-205.4.A regarding plan scale, 22-205.4.B.7, regarding showing all tract boundaries and 22-205.10.b&c, regarding aquatic buffers.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Lyons made a motion to **approve the Zacharias Minor Subdivision Plan condition upon easement requirements and any other requirements for Township Engineer.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
2. **Kinsley Minor Subdivision Plan – SALDO #2025-08, Parcel ID #17.11B.2.33, PIN# 17639003319552 – Planning Commission Recommendation; Action Deadline: April 21, 2026.** Mr. Cramer made a motion to **table Kinsley Minor**

Subdivision Plan – SALDO #2025-08, Parcel ID #17.11B.2.33, PIN# 17639003319552 and requested a time waiver extension to May 19, 2026 meeting. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

3. **Approve Partial Payment #15 In The Amount of \$3,697.81 To American Engineers Group For Engineering Services From March 1, 2026 To March 28, 2026 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #439.671.** Ms. Lyons made a motion to **approve Partial Payment #15 In The Amount of \$3,697.81 To American Engineers Group For Engineering Services From March 1, 2026 To March 28, 2026 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #439.671.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Payment Of \$1,540.00 To KCR Electric LLC For Changing 87 Fluorescent Light Bulbs To LED Light Bulbs Approved By ESU and Stroudsburg Little League – Payable From Creekview Maintenance Fund.** Mr. Cramer made a motion to **approve Payment Of \$1,540.00 To KCR Electric LLC For Changing 87 Fluorescent Light Bulbs To LED Light Bulbs Approved By ESU and Stroudsburg Little League – Payable From Creekview Maintenance Fund.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
5. **Ratify Payment To Asphalt Maintenance Solutions LLC Invoice #8255 In The Amount Of \$8,910.00 For Crack Sealing The Entirety Of Wallace St – Payable From Liquid Fuels Funds.** Ms. Lyons made a motion to **ratify Payment To Asphalt Maintenance Solutions LLC Invoice #8255 In The Amount Of \$8,910.00 For Crack Sealing The Entirety Of Wallace St – Payable From Liquid Fuels Funds.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
6. **Ratify Contribution of \$1,000.00 To Monroe County Historical Association – Budget Line Item #460.004.** Mr. Cramer made a motion to **ratify Contribution of \$1,000.00 To Monroe County Historical Association – Budget Line Item #460.004.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Stroudsburg Area School District Graduation Fireworks at Knights Park on June 5th Subject To: 1) Stroud Township Being Named as Additional Insured, 2) Notification of Stroudsburg and Township Fire Departments of Event, and 3) Temporary Closure of Knights Lane For Set-Up, Show and Cleanup By School District Personnel.** Ms. Lyons made a motion to **approve Stroudsburg Area School District Graduation Fireworks at Knights Park on June 5th Subject To: 1) Stroud Township Being Named as Additional Insured, 2) Notification of Stroudsburg and Township Fire Departments of Event, and 3) Temporary Closure of Knights Lane For Set-Up, Show and Cleanup By School District Personnel.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
8. **Approve \$1,500.00 Contribution To Monroe County Conservation District Towards Pocono Creek Stream Gauge – Budget Line Item #460.001.** Mr.

Cramer made a motion to **approve \$1,500.00 Contribution To Monroe County Conservation District Towards Pocono Creek Stream Gauge – Budget Line Item #460.001**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

9. **Approve Advertising For 2026 Paving Project Bids.** Ms. Lyons made a motion to **approve Advertising For 2026 Paving Project Bids**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

10. **Approve Payment of \$3,807.91 To R.W. Masten Jr For Repairs At Forevergreen Building Payable From American Rescue Plan Account.** Mr. Cramer made a motion to **approve Payment of \$3,807.91 To R.W. Masten Jr For Repairs At Forevergreen Building Payable From American Rescue Plan Account**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

11. **Acknowledge Application To PA State Veterans' Commission For Real Estate Tax Exemption By Shinaba Quadri, 3119 Hollow Dr.** Acknowledged.

Before going into Executive Session there was a conversation regarding Ertle- Vehicle Sales Park Ordinance. Attorney Chris Brown and Engineer for Hanover Sal Caiazza were in attendance to discuss the lighting aspect of the ordinance. They presented their findings from a study and Mr. McDermott presented his findings.

Executive Session: Ms. Lyons made a motion to **go into executive session at 7:55 P.M. to discuss litigation, real property, personnel and security matters**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Lyons made a motion to **return to regular session at 8:39 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Ms. Lyons made a motion to **ratify hiring of Judy Kennedy for the Sewer Authority Manager/Township Clerk position at \$21.65/hour and start date of 4/13/2026**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Ms. Lyons made a motion to **adjourn the meeting at 8:40 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary