

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
March 17, 2026, at 7:10 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Steve Fylstra; Township Engineer, Chris McDermott, of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items) Delores Hart, resident of Penn Estates wanted to let the Board know she is still having issues with the Short-term Rental directly behind her property. The pickleball court that was installed now has a permanent basketball hoop cemented into it and is extremely loud. The STR renters are very loud, vulgar and disrespectful. Ms. Shukaitis told Dr. Hart that the Township is working behind the scene and that she should get in touch with the Township Manager for an update. William Martin, a resident of Congdon Avenue, said the noise issues at the carwash has picked up since the nicer weather is here. He suggested enforcing the nuisance ordinance. The Board explained that is harder than it seems.

Approve Regular Meeting Minutes: March 3, 2026. Mr. Cramer made a motion to **approve Regular Meeting Minutes for March 3, 2026.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$125,392.46. Ms. Lyons made a motion to **approve Payment of Bills from the General Fund in the amount of \$125,392.46.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bill: Golf Course Fund: \$5,712.42. Mr. Cramer made a motion to **approve Payment of Bill from the Golf Course Fund in the amount of \$5,712.42.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Mr. Fylstra read the Treasure's Report for the month of February aloud. Ms. Lyons made a motion to **approve the Treasure's Report for the month of February.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Fylstra reported the emergency boiler replacement project at Glen Brook Golf course is complete. He's working on a DCNR C2P2 grant application for new playground equipment at Albertson Park. He met with our engineer to move forward on the Route 447/Brushy Mountain Road drainage project. There has been a rush of stormwater waiver requests over the past few months and recently received 2 more. He met with Josh Cramer and Autumn Hawthorne, SROSRC about possible upgrades at Brodhead Park. Our Gaunt Road maintenance building was officially awarded and we are waiting on a pre-construction meeting. He's been working with Josh Cramer on supplies and logistics for the Poplar Valley Road E. bridge replacement project. He stated the first round of interviews for the Sewer Authority

Manager/Township Clerk position. We conducted interviews and hired a new road crew employee.

Public Works Dept. Report: Mr. Fylstra read from Josh Cramer's report. The Road Crew Has been busy with Winter operations and began prepping for the Poplar Valley Road bridge replacement project. Craig is preparing trucks and leaf boxes for Spring Leaf collection. They took down the sledding hill at the Wesleyan Church property. The grinder at Gaunt Road has been serviced for the upcoming season. They are in the process of getting the necessary materials for the proposed new maintenance building at Gaunt Road. They have been busy with tree and debris cleanup along our roads. Signage is up at the new Dog Park and benches will be installed. Always working on "request for Action" slips.

Solicitor's Report: Mr. Weitzmann did not have anything to report outside of Executive Session.

Engineer's Report: Mr. McDermott summarized his written report and updated the Board on any ongoing projects. They are finally getting to the end of refining the utility plan for the I-80 widening project. Regarding MS4, swale construction along Route 447 just east of Brushy Mountain Road has been identified as a project that will provide credits and utilize grant money. He updated the board on Plan Reviews, Wawa's HOP has been resubmitted. Chick-fil-A has been conditionally approved. Posh Properties is waiting for Spring to address new landscaping. The construction of the AutoZone building has started. He has a meeting the Ertle and their Lighting Consultant for a review of their lighting. He is meeting to go over stormwater and landscaping with the Hayward Business Park project. Poplar Valley Road East project should start in about a month. We are coordinating with PennDOT regarding location of water and sewer laterals along Gaunt Road. Working on a grant application for Albertson Park improvements. And performing site survey work for the Glenbrook Golf Course Golf Cart building.

Fire Department Report: Pat Bull and Brian McCartney attended the meeting representing the Fire Department. Mr. Bull summarized the report and updated the Board on some fundraisers and grants coming up. They are updating members on basic first aid training. There was a conversation on maintenance of fire hydrants and responsibilities to maintain the hydrants throughout the winter season. A conversation about using Township property for UTV training for members. Mr. Bull thanked Ms. Shukaitis for being at the meeting they had earlier that day with BCRA. He feels it was a positive meeting. RIT training is still going on. Mr. Bull requested the front part of the building be marked clearer for no parking/emergency vehicles as it's becoming more frequent that cars are parked along the front of the building and when there is an emergency the fire fighters can't get to the building. Mr. Fylstra suggested restriping.

Old Business:

- 1. Open 2026 Line Striping Bids, Take Action If In Order.** Mr. Fylstra stated there were 2 bids received, Alpha Space Control LLC, bid amount \$56,285.12 and D.E. Gemmill Inc. bid amount \$63,197.64. Mr. Fylstra recommended awarding the bid to low bidder conditioned upon all paperwork being in order. Mr. Cramer made a motion to **award 2026 Line Striping Bid to Alpha Space Control LLC in the amount of \$56,285.12 conditioned upon adequate review**

from the Township Engineer and Solicitor. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

New Business:

2. **Approve Partial Payment #27 In The Amount Of \$1,946.30 To American Engineers Group For Engineering Services From February 1, 2026 To February 28, 2026 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #439.670.** Ms. Lyons made a motion to approve Partial Payment #27 In The Amount Of \$1,946.30 To American Engineers Group For Engineering Services From February 1, 2026 To February 28, 2026 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #439.670. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Partial Payment #14 In The Amount of \$5,388.78 To American Engineers Group For Engineering Services From February 1, 2026 To February 28, 2026 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #439.671.** Mr. Cramer made a motion to approve Partial Payment #14 In The Amount of \$5,388.78 To American Engineers Group For Engineering Services From February 1, 2026 To February 28, 2026 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #439.671. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Pond Treatment Program For The Estimated Amount of \$12,535.00 to Organi-Gro, LLC. for The Water Treatment of 3 Township Ponds: Albertson, Katz & Laural. Budget Line Item #454.400.** Ms. Lyons made a motion to approve Pond Treatment Program For The Estimated Amount of \$12,535.00 to Organi-Gro, LLC. for The Water Treatment of 3 Township Ponds: Albertson, Katz & Laural. Budget Line Item #454.400. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
5. **Ratify Submitting Grant Extension Request Letter To PA Department of Community & Economic Development In Regards To Route 447 Stormwater And Highway Improvements Project.** Mr. Cramer made a motion to ratify Submitting Grant Extension Request Letter To PA Department of Community & Economic Development In Regards To Route 447 Stormwater And Highway Improvements Project. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
6. **Adopt Resolution 2026-36 Authorizing The Township Manager To Sign DCNR Grant Application And Any Resultant Grant Agreement In Regards To The Albertson Park Playground Redevelopment Project.** Ms. Lyons made a motion to adopt Resolution 2026-36 Authorizing The Township Manager To Sign DCNR Grant Application And Any Resultant Grant Agreement In Regards To The Albertson Park Playground Redevelopment Project. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

7. **Approve Purchase Of Water And Sewer Lines, Fittings And Accessories In The Amount Of \$10,939.38 From Core & Main LP In Regards To The Gaunt Rd Maintenance Building Project – Payable From The Gaunt Rd Account.** Mr. Cramer made a motion to **approve Purchase Of Water And Sewer Lines, Fittings And Accessories In The Amount Of \$10,939.38 From Core & Main LP In Regards To The Gaunt Rd Maintenance Building Project – Payable From The Gaunt Rd Account.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Purchase Of Sanitary Manholes In The Amount Of \$6,851.00 From Monarch Precast Concrete, LLC. In Regards To The Gaunt Rd Maintenance Building Project – Payable From The Gaunt Rd Account.** Ms. Lyons made a motion to **approve Purchase Of Sanitary Manholes In The Amount Of \$6,851.00 From Monarch Precast Concrete, LLC. In Regards To The Gaunt Rd Maintenance Building Project – Payable From The Gaunt Rd Account.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
9. **Approve Proposal From Mountain Valley Mold Solution, LLC. In The Amount Of \$6,975.00 For Remediation Work At ForEvergreen Heritage Center Building – Payable From American Rescue Plan Account.** Mr. Cramer made a motion to **approve Proposal From Mountain Valley Mold Solution, LLC. In The Amount Of \$6,975.00 For Remediation Work At ForEvergreen Heritage Center Building – Payable From American Rescue Plan Account.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Lyons made a motion to **go into executive session at 7:36 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:00 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to **offer employment to William Rodriguez starting on 3/24/2026 at the rate of \$22.00/hour.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Ms. Lyons made a motion to **adjourn the meeting at 8:00 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary