

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
October 21, 2025, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Steve Fylstra; Township Engineer, Christ McDermott, Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the Pledge of Allegiance.

Public Comments: (Non-Agenda Items). There were none.

Approve Regular Meeting Minutes: October 7, 2025. Ms. Lyons made a motion to **approve Regular Meeting Minutes for October 7, 2025**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: October 7, 2025 (LERTA Ordinance). Mr. Cramer made a motion to **approve Public Hearing Minutes for October 7, 2025 (LERTA Ordinance)**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$30,986.72. Ms. Lyons made a motion to **approve Payment of Bills from the General Fund in the amount of \$30,986.72**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$9,345.27. Mr. Cramer made a motion to **approve Payment of Bills from the Golf Course Fund in the amount of \$9,345.27**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Mr. Fylstra read the Treasure's Report for the month of September aloud. Ms. Lyons made a motion to **approve the Treasure's Report for the month of September**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Fylstra reported the Township hosted a Winter Maintenance LTAP course that he, the Road Crew attended along with other municipalities. He has met several times this month with SARP to try and finalize the CBA and work on the 2026 budget. Both were adopted at the 10/15/2025 Commission Meeting. We advertised for the Glen Brook Golf Course Restaurant RFP and have received quite a bit of interest so far. Proposals are due 11/21/2025. We viewed a demo of the new Township website, made a few changes and we are working with the developer on updating wording and phrasing in certain areas. We attended the SROSRC Community Day at Dansbury Park and brought some equipment for a Touch-a-Truck event for kids. Regarding the Lessig Lane bridge replacement, HH Drilling actually started today which

should take 2-3 days. We are still stalemate on utility moving report. Finally got in touch with someone from FirstEnergy and have parted ways with the last designer and a new one has taken over. He attended a preconstruction meeting at the future AutoZone site on N 9th Street and construction should begin in the next 2-3 weeks. EAC has met for the first time this year, next meeting will be in January 2026.

Public Works Dept. Report: Mr. Fylstra read from Josh Cramer's report. The crew has been busy with Fall Leaf Collection. They paved Mervine Road and finished the final road restoration on Grey Fox Drive and Fox Run Road from the pipe replacement projects back in July. Spot milling and patching on Arlington Avenue. Also worked on using hot pour rubberized asphalt sealant on all pavement seams from prior paving projects. The crew has been helping out with projects at the golf course. They also cleared trees and brush on Clearview Avenue near a curve close to the Wallace/Westbury intersection to help with site lines a for cars and potential pedestrians crossing. And they continue working on "Request for Action" slips.

Solicitor's Report: Mr. Weitzmann did not have any agenda items, just a few litigation matters for Executive Session

Engineer's Report: Mr. McDermott summarized his report and updated the Board on any ongoing projects.

Fire Department Report: Brian McCartney summarized the Fire Department Report.

New Business:

1. **Approve Distribution of \$225,000.00 For 2025 Minimum Municipal Obligation For Township Pension - \$113,316.37 From State Aid and \$111,683.63 From General Fund - Budget Line Item #487.130.** Mr. Cramer made a motion to **approve Distribution of \$225,000.00 For 2025 Minimum Municipal Obligation For Township Pension - \$113,316.37 From State Aid and \$111,683.63 From General Fund - Budget Line Item #487.130.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
2. **Adopt Resolution No. 2025-40 Authorizing The Township To Enter Into A Roadway Lighting Agreement With The Pennsylvania Department Of Transportation And Authorizing Appropriate Officers Of The Board Of Supervisors And/Or Its Designees To Execute And Attest The Agreement And Effectuate The Terms Thereof.** Ms. Lyons made a motion to **adopt Resolution No. 2025-40 Authorizing The Township To Enter Into A Roadway Lighting Agreement With The Pennsylvania Department Of Transportation And Authorizing Appropriate Officers Of The Board Of Supervisors And/Or Its Designees To Execute And Attest The Agreement And Effectuate The Terms Thereof.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Adopt Public Comment Policy.** The Board and Solicitor discussed the proposed Public Policy and received input from the residents attending the

meeting, Michael Stettler, Brenna Rabinowitz, and John Gerhardt. All agreed it needs to be further looked at. Ms. Lyons made a motion to **table the Public Comment Policy for further discussion**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

4. **Approve DuBois & Associates Ecological Services Assessment In Regards To The Poplar Valley East Bridge Replacement Project In The Amount Of \$4,800.00 – Budget Line Item #438.453.** Mr. Cramer made a motion to **approve DuBois & Associates Ecological Services Assessment In Regards To The Poplar Valley East Bridge Replacement Project In The Amount Of \$4,800.00 – Budget Line Item #438.453**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Lyons made a motion to **go into executive session at 7:53 P.M. to discuss litigation, real property, personnel and security matters**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Lyons made a motion to **return to regular session at 8:22 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. There were none.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:23 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary