

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
November 18, 2025, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Steve Fylstra; Township Engineer, Christ McDermott, Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the Pledge of Allegiance.

Public Comments: (Non-Agenda Items) Tony Colombo, Suburban Realty LP attended the meeting to talk about the difficulties he's having with 2 of his projects in Stroud Township. Mr. McDermott offered to meet with him and his professionals.

Approve Regular Meeting Minutes: November 3, 2025. Mr. Cramer made a motion to **approve Regular Meeting Minutes from November 3, 2025.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: November 3, 2025 (LERTA Ordinance). Ms. Lyons made a motion to **approve Public Hearing Minutes from November 3, 2025 (LERTA Ordinance).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Loan: Wayne Bank – G.O. Bond 2011: \$6,979.35 (EIT Open Space Fund). Mr. Cramer made a motion to **approve Payment of Loan: Wayne Bank – G.O. Bond 2011: \$6,979.35 (EIT Open Space Fund).** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment for Lease: Pinebrook Park Annual Lease Payment: \$2,500.00 (EIT Open Space Fund). Ms. Lyons made a motion to **approve Payment for Lease: Pinebrook Park Annual Lease Payment: \$2,500.00 (EIT Open Space Fund).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$40,674.32. Mr. Cramer made a motion to **approve Payment of Bills from the General Fund in the amount of \$40,674.32.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$9,153.41. Ms. Lyons made a motion to **approve Payment of Bills from the Golf Course Fund in the amount of \$9,153.41.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Mr. Fylstra read the Treasure's Report for the month of October aloud. Mr. Cramer made a motion to **approve the Treasure's Report for the month of October.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Fylstra updated the board on both Lessig Lane bridge and Croasdale Lane bridge projects. There has been a lot of interest in the RFP's for Glen Brook Restaurant and held a walk through with a few interested applicants. We received a few already and the deadline is 11/21/2025 at 4:00 PM. He attended 2 preconstruction meetings for AutoZone on North 9th Street and all permits have been approved. Multiple contractors have been at Glen Brook regarding the kitchen floor replacement project, we are waiting on quotes. There was a contractor there today replacing the gutters to fix the drainage issues in the courtyard. Unfortunately, the steam boiler is now having some issues now. Work continues on the new Township website. And we just received word the Kenworth 280 truck that was ordered back in the beginning of the year should be here 2-4 weeks.

Public Works Dept. Report: Mr. Fylstra read Josh Cramer's report. The Road Crew has been busy with Fall leaf collection and have been on schedule. They milled and patched on Arlington Avenue. The grinder was switched over to grind leaves. Hauled leaves and brush from Blue Mountain Estates' site. Closed Pine Brook North back parking lot and Big Pines Park and reduced the potties from the parks for the season. And always working on "Request for Action" slips.

Solicitor's Report: Mr. Weitzmann did not have anything to report outside of Executive Session.

Engineer's Report: Mr. McDermott summarized his report and updated the Board on any ongoing projects.

Fire Department Report: Brian McCartney summarized the Fire Department Report and reported on a few holiday events coming up.

New Business:

1. **Present 2026 Township Annual Budget In The Amount of \$11,939,759.00 For Public Review and Authorize Advertising For Its Adoption on December 16, 2025.** Mr. Cramer made a motion to **present 2026 Township Annual Budget In The Amount of \$11,939,759.00 For Public Review and Authorize Advertising For Its Adoption on December 16, 2025.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
2. **Discuss And Adopt Public Comment Policy.** Mr. Weitzmann read the policy and noted no one from the public was there for participation. Ms. Lyons made a motion to **adopt Public Comment Policy.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Signing 7 PennDot TE-160 Applications For Traffic Signal Approvals In Regards To Signal Updates And Integration Into PennDot's Unified Command And Control System For The Rt. 611 Corridor.** Mr. Cramer made a motion to **approve Signing 7 PennDot TE-160 Applications For Traffic Signal Approvals In Regards To Signal Updates And Integration Into**

PennDot's Unified Command And Control System For The Rt. 611 Corridor.

Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

4. **Approve Partial Payment #23 In The Amount Of \$8,958.39 To American Engineers Group For Engineering Services From August 31, 2025 To October 31, 2025 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453.** Ms. Lyons made a motion to **approve Partial Payment #23 In The Amount Of \$8,958.39 To American Engineers Group For Engineering Services From August 31, 2025 To October 31, 2025 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Partial Payment #11 In The Amount of \$1,407.82 To American Engineers Group For Engineering Services From July 27, 2025 To October 31, 2025 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #438.453.** Mr. Cramer made a motion to **approve Partial Payment #11 In The Amount of \$1,407.82 To American Engineers Group For Engineering Services From July 27, 2025 To October 31, 2025 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #438.453.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Advertising For Bids For New Gaunt Rd Shop/Storage Building.** Ms. Lyons made a motion to **approve Advertising For Bids For New Gaunt Rd Shop/Storage Building.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Partial Payment #1 In The Amount of \$949,630.61 To Asphalt Maintenance Solutions, LLC Towards 2025 Paving Project Subject To Approvals By Public Works Superintendent and PennDOT Municipal Services Representative; \$619,630.61 Payable From Liquid Fuels Fund and \$330,000.00 Payable From Budget Line Item #438.601.** Mr. Cramer made a motion to **approve Partial Payment #1 In The Amount of \$949,630.61 To Asphalt Maintenance Solutions, LLC Towards 2025 Paving Project Subject To Approvals By Public Works Superintendent and PennDOT Municipal Services Representative; \$619,630.61 Payable From Liquid Fuels Fund and \$330,000.00 Payable From Budget Line Item #438.601.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
8. **Acknowledge Application To PA State Veterans' Commission For Real Estate Tax Exemption By Jill Barton, 308 Albert Rd.** Acknowledged.

Executive Session: Mr. Cramer made a motion to **go into executive session at 7:37 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Lyons made a motion to **return to regular session at 8:24 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel

and litigation matters in executive session and she asked if there were any motions. There were none.

There being no further business, Ms. Lyons made a motion to **adjourn the meeting at 8:24 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary