

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
November 3, 2025, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Steve Fylstra; Township Engineer, Christ McDermott, Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the Pledge of Allegiance.

Public Comments: (Non-Agenda Items). There were none.

Approve Regular Meeting Minutes: October 21, 2025. Mr. Cramer made a motion to **approve Regular Meeting Minutes for October 21, 2025.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: October 21, 2025 (C-4 to C-2 Zoning Change). Ms. Lyons made a motion to **approve Public Hearing Minutes for October 21, 2025 (C-4 to C-2 Zoning Change).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Workshop Meeting Minutes: October 29, 2025. Mr. Cramer made a motion to **approve Workshop Meeting Minutes for October 29, 2025.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$42,219.33. Ms. Lyons made a motion to **approve Payment of Bills from the General Fund in the amount of \$42,219.33.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$4,177.60. Mr. Cramer made a motion to **approve Payment of Bills from the Golf Course Fund in the amount of \$4,177.60.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Approve 2026 Stroud Area Regional Police Dept. Budget In The Amount of \$11,664,245.00 Including Township Contribution of \$4,994,914.00.** Mr. Cramer made a motion to **approve 2026 Stroud Area Regional Police Dept. Budget In The Amount of \$11,664,245.00 Including Township Contribution of \$4,994,914.00.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Chief Lyon attended the meeting and wanted to thank the Budget Committee. She said Mr. Fylstra was a huge help the entire time and kept her on her toes.

2. **Ratify Signing Proposal By J. Wilson Enterprises Inc. For The Estimated Amount of \$2,500.00 For Gutter Replacement, Wood Fascia Replacement And Slate Roof Repair At Glen Brook Clubhouse – Payable From The ARP Fund.** Ms. Lyons made a motion to ratify Signing Proposal By J. Wilson Enterprises Inc. For The Estimated Amount of \$2,500.00 For Gutter Replacement, Wood Fascia Replacement And Slate Roof Repair At Glen Brook Clubhouse – Payable From The ARP Fund. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Stroudsburg Area School District Purchase of White De-Icing Salt At The Price of \$88.90 Per Ton For 2025-2026 Winter Season.** Mr. Cramer made a motion to approve Stroudsburg Area School District Purchase of White De-Icing Salt At The Price of \$88.90 Per Ton For 2025-2026 Winter Season. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
4. **Lands Of The Borough Of Stroudsburg, The County Of Monroe And The Animal Welfare Society Of Monroe, SALDO #2025-03 – Minor Subdivision – Planning Commission Recommendation And Modification From SALDO Requirements – Action Deadline: November 26, 2025.** Rich Homar, President of AWSOM and Nate Oiler, RKR Hess attended the meeting to discuss their Minor Subdivision Plan. Mr. Oiler explained the Stroudsburg Borough part of the project has been worked out finally and now focusing on this application and Rielly's Review letter. Mr. Cramer made a motion to grant modification from Section 22-205.4.B.(22), and Sections 22-309.5 regarding monumentation metes and bounds. Also from Chapter 22-205.4.B.(7) & (8) closures and wetland delineation on parcel C & A. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to approve the Minor Subdivision for AWSOM Animal Shelter condition upon resolving any Engineer's comments from their letter dated 10/24/2025. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
5. **Discuss Public Comment Policy.** It was agreed that since there wasn't anyone from the public attending the meeting, this should be tabled for discussion. Ms. Shukaitis made a motion to table the Public Comment Policy. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
6. **Acknowledge Application To PA State Veterans' Commission For Real Estate Tax Exemption By Darrell Hazel, 905 Astilbe way.** Acknowledged.

Executive Session: Mr. Cramer made a motion to go into executive session at 7:16 P.M. to discuss litigation, real property, personnel and security matters. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Ms. Lyons made a motion to return to regular session at 7:40 P.M. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel

and litigation matters in executive session and she asked if there were any motions. There were none.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 7:40 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary