

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
July 1, 2025, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:03 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Township Manager, Steve Fylstra was absent. Ms. Shukaitis began the meeting with the pledge of allegiance.

Public Comments: (Non-Agenda Items) Pat Henley wished the Board a happy and safe 4th of July and to get ready for all of the fireworks this weekend. Captain Raymond also attended the meeting and stated there will be extra staff this weekend and suggested residents call to report illegal fireworks.

Approve Regular Meeting Minutes: June 17, 2025. Mr. Cramer made a motion to **approve Regular Meeting Minutes: June 17, 2025.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Workshop Meeting Minutes: June 25, 2025. Ms. Lyons made a motion to **approve Workshop Meeting Minutes: June 25, 2025.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$75,770.44. Mr. Cramer made a motion to **approve Payment of Bills: General Fund: \$75,770.44.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$2,844.53. Ms. Lyons made a motion to **approve Payment of Bills: Golf Course Fund: \$2,844.53.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Ratify Signing Proposal By Dubois And Associates In The Amount Of \$1,800.00 For Ecological Services In Regard To The Poplar Valley East Bridge Replacement Project – Budget Line Item #438.453.** Mr. Cramer made a motion to **ratify Signing Proposal By Dubois And Associates In The Amount Of \$1,800.00 For Ecological Services In Regard To The Poplar Valley East Bridge Replacement Project – Budget Line Item #438.453.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
2. **Ratify Purchase Of Catch Basin Risers From JM & MP Enterprises LLC In The Amount Of \$16,402.89 Costars #08429-3640 In Regards To The 2025 Paving Project – Budget Line Item #436.245.** Ms. Lyons made a motion to

ratify Purchase Of Catch Basin Risers From JM & MP Enterprises LLC In The Amount Of \$16,402.89 Costars #08429-3640 In Regards To The 2025 Paving Project – Budget Line Item #436.245. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

3. **Approve Second Allocation of 2025 To Suburban Emergency Medical Services In The Amount of \$15,000 – Budget Line Item #412.540.** Mr. Cramer made a motion to **approve Second Allocation of 2025 To Suburban Emergency Medical Services In The Amount of \$15,000 – Budget Line Item #412.540.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Funding Request By Stroud Region Open Space & Recreation Commission In The Amount of \$65,259.75 For 75% of Total Budgeted \$87,013.00 For Park Stewardship And Operations - Payable From E.I.T. Open Space Fund.** Mr. Cramer stated this request is the budgeted amount, what we should be getting along with this request is a breakdown for what is actually being paid out. All agreed, Ms. Shukaitis said she'd relay this message. Ms. Lyons made a motion to **approve Funding Request By Stroud Region Open Space & Recreation Commission In The Amount of \$65,259.75 For 75% of Total Budgeted \$87,013.00 For Park Stewardship And Operations - Payable From E.I.T. Open Space Fund.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
5. **Adopt Resolution No. 2025-37 Proclaiming The Month Of July 2025 To Be Parks And Recreation Month.** Mr. Cramer made a motion to **adopt Resolution No. 2025-37 Proclaiming The Month Of July 2025 To Be Parks And Recreation Month.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
6. **Ratify Signing Of PennDOT TE-160 Application For Traffic Signal Approval By Township Manager For Improvements To SR611 And Terrace Dr/Applegate Dr Intersection Signal.** Ms. Lyons made a motion to **ratify Signing Of PennDOT TE-160 Application For Traffic Signal Approval By Township Manager For Improvements To SR611 And Terrace Dr/Applegate Dr Intersection Signal.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
7. **Ratify Closing Escrow Account For DEPG Traffic Mitigation In The Amount Of \$45,700.00 To Reimburse Township General Fund for Geen Light Go Project Budget Line Item 387.001 from Prior Years Budget.** Mr. Cramer made a motion to **ratify Closing Escrow Account For DEPG Traffic Mitigation In The Amount Of \$45,700.00 To Reimburse Township General Fund for Geen Light Go Project Budget Line Item 387.001 from Prior Years Budget.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Lyons made a motion to **go into executive session at 7:10 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 7:41 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. There were none.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 7:42 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary