

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
February 3, 2026, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Steve Fylstra; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the pledge of allegiance.

Public Comments: (Non-Agenda Items) There were no public comments.

Approve Regular Meeting Minutes: January 20,2026. Mr. Cramer made a motion to **approve Regular Meeting Minutes: January 20,2026**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: January 20, 2026 (Grace St/West Stormwater). Ms. Lyons made a motion to **approve Public Hearing Minutes: January 20, 2026 (Grace St/West Stormwater)**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: January 28, 2026 (Backyard Chicken Ordinance). Mr. Cramer made a motion to **approve Public Hearing Minutes: January 28, 2026 (Backyard Chicken Ordinance)**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Workshop Meeting Minutes: January 28, 2026. Ms. Lyons made a motion to **approve Workshop Meeting Minutes: January 28, 2026**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$76,958.61. Mr. Cramer made a motion to **approve Payment of Bills: General Fund: \$76,958.61**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$2,064.89. Ms. Lyons made a motion to **approve Payment of Bills: Golf Course Fund: \$2,064.89**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Approve Payment For 91.75 Hours of Compensatory Time Requested By Employee Dean Vliet At Current Rate – Budget Line Item #430.140.** Mr. Cramer made a motion to **approve Payment For 91.75 Hours of Compensatory Time Requested By Employee Dean Vliet At Current Rate – Budget Line Item #430.140**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

2. **Approve \$1,000 Contribution To Knights Of Columbus For Brodhead Creek Park Fishing Contest On April 11, 2026 From Developer Recreation Fee Fund.** Ms. Lyons made a motion to **approve \$1,000 Contribution To Knights Of Columbus For Brodhead Creek Park Fishing Contest On April 11, 2026 From Developer Recreation Fee Fund.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Payment To Pocono Heritage Land Trust In The Amount Of \$1,500.00 For Coslar Baseline Documentation Report – Payable From Open Space Fund.** Mr. Cramer made a motion to **approve Payment To Pocono Heritage Land Trust In The Amount Of \$1,500.00 For Coslar Baseline Documentation Report – Payable From Open Space Fund.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Signing Proposal By D.W. Moyer Crane Services, LLC. In The Amount Of \$5,978.00 And Overtime After 8 Hours At \$650.00/Hr If Needed For Crane Rental For Poplar Valley East Bridge Replacement Project - Budget Line Item #439.672.** Ms. Lyons made a motion to **approve Signing Proposal By D.W. Moyer Crane Services, LLC. In The Amount Of \$5,978.00 And Overtime After 8 Hours At \$650.00/Hr If Needed For Crane Rental For Poplar Valley East Bridge Replacement Project -Budget Line Item #439.672.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Advertising For Pavement Marking Bids.** Mr. Cramer made a motion to **approve Advertising For Pavement Marking Bids.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Stroud Region Open Space & Recreation Commission's Levee Loop Trail Run & Walk on Saturday, June 6, 2026 on Township Property and Assist With Traffic Control Plan Approved By PennDOT.** Ms. Lyons made a motion to **approve Stroud Region Open Space & Recreation Commission's Levee Loop Trail Run & Walk on Saturday, June 6, 2026 on Township Property and Assist With Traffic Control Plan Approved By PennDOT.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
7. **Adopt Resolution No. 2026-32 Adopting Monroe County 2025 Hazard Mitigation Plan Update.** Mr. Cramer made a motion to **adopt Resolution No. 2026-32 Adopting Monroe County 2025 Hazard Mitigation Plan Update.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Security Release #4 of \$266,663.70 To Budget Stroudsburg, LLC Per Recommendation of Township Engineer.** Ms. Lyons made a motion to **table Security Release #4 of \$266,663.70 To Budget Stroudsburg, LLC Per Recommendation of Township Engineer.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Just before going into Executive Session, Mr. Cramer asked a woman attending the meeting if she wanted to speak. Anna Lopez introduced herself, a school board director for a different municipality and is running for PA House of Representatives District 115. She stated she sent an email requesting to be put on the agenda to have a discussion with the Board. Ms. Shukaitis said this is a meeting for township business. Mr. Fylstra said he replied to her email stating she would not be on the agenda as this is not a forum for any candidates but she can reach out to the supervisors separately for this type of discussion.

Executive Session: Mr. Cramer made a motion to **go into executive session at 7:07 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Lyons made a motion to **return to regular session at 8:27 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to **approve advertising for the Sewer Authority Clerk/Sewer Authority Board Secretary/Township Clerk.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion **to terminate employment of Bradley Dailey end of day 2/6/2026.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Lyons made a motion to **approve advertising for Road Department Laborer/Equipment Operator.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion **to give annual increase of \$1.00 to Golf Course employee, Jeff Zimmerman starting next pay period.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Ms. Shukaitis made a motion to **adjourn the meeting at 8:29 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary