TOWNSHIP OF STROUD

BOARD OF SUPERVISORS

MEETING MINUTES

October 6, 2026, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:15 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Steve Fylstra; Township Engineer, Chris McDermott, of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the Pledge of Allegiance.

Public Comments: (Non-Agenda Items). No public comments.

Approve Regular Meeting Minutes: September 15, 2026. Ms. Lyons made a motion to **approve Regular Meeting Minutes for September 15, 2026.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: September 15, 2026 (924 Mt Zion Ave, Well Isolation Distance). Mr. Cramer made a motion to **approve Public Hearing Minutes for September 15, 2026 (924 Mt Zion Ave, Well Isolation Distance).** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Workshop Meeting Minutes: September 30, 2026. Ms. Lyons made a motion to **approve Workshop Meeting Minutes for September 30, 2026.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: $65,087.17. Mr. Cramer made a motion to **approve Payment of Bills from the General Fund in the amount of $65,087.17.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: $12,885.47. Ms. Lyons made a motion to **approve Payment of Bills from the Golf Course Fund in the amount of $12,885.47.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Old Business:

1. **None From Prior Meetings.**

New Business:

1. **Authorize Distribution Of Foreign Fire Tax Receipt To Stroud Township Volunteer Fire Relief Association In The Amount Of $137,738.90.** Mr. Cramer made a motion to **authorize Distribution Of Foreign Fire Tax Receipt To Stroud Township Volunteer Fire Relief Association In The Amount Of $137,738.90.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

2. **Ratify Signing Monroe Counties AED Remote Access Indemnification, Defense, And Intergovernmental Agreement In Regards To Placing Donated AED's at Creekview Park And Albertson Park.** Ms. Shukaitis noted the 2 parks the Board agreed on were Creekview Park and ForEvergreen Park. The correction was noted and Ms. Lyons made a motion to **ratify Signing Monroe Counties AED Remote Access Indemnification, Defense, And Intergovernmental Agreement In Regards To Placing Donated AED's at Creekview Park And ForEvergreen Park.** Mr. Cramer seconded the motion. All voted aye, Mr. Cramer abstained, motion carried 2-0.

3. **Revision Of Nauman Minor Subdivision And Lot Joinder 2362 Chipperfield Dr – SALDO #2026-06 – Planning Commission Recommendation – Action Deadline: November 24, 2026.** Troy Nauman attended the meeting and explained the revision. The discussion included the Board, Mr. McDermott, Mr. Weitzmann and Mr. Nauman. Mr. Cramer made a motion to **approve the Revision of Nauman Minor Subdivision And Lot Joinder 2362 Chipperfield Dr. condition upon satisfying the Township Engineer's comments dated 9/30/2026 and the understanding that the applicant will work on getting an HOP for Chipperfield Drive.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

4. **Lands of Heinz Huber And Ourania Huber, 1110 Crestview Dr Minor Subdivision – SALDO #2026-03 – Planning Commission Recommendation – Action Deadline: October 20, 2026.** Mr. McDermott stated they have not responded to the Engineer's letter dated 7/17/2026. Mr. Cramer a motion **deny the application of Heinz Huber And Ourania Huber, 1110 Crestview Dr Minor Subdivision based on the recommendation of the Stroud Township Planning Commission and the Township Engineer's letter dated 7/17/2026.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

5. **Request From Hanover Engineering On Behalf Of E 611 LLC (Ertle Dealership) For Stroud Township To Be Added To Their Drainage Highway Occupancy Permit Application For Discharge Into The PennDOT Limited Access Right-Of-Way (Interstate 80).** Bo Root from Hanover Engineering explained the request and why it is needed for the Township to be the applicant on this permit. Mr. Cramer made a motion to **add Stroud Township to the Drainage Highway Occupancy Permit Application For Discharge Into The PennDOT Limited Access Right-Of-Way (Interstate 80) for the E 611 LLC (Ertle Dealership) project.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

6. **Approve Partial Payment #3 In The Amount Of $88,277.50 To Dutchman Contracting, LLC. Per Township Engineer Recommendation – Payable From The Gaunt Road Account.** Ms. Lyons made a motion to **approve Partial Payment #3 In The Amount Of $88,277.50 To Dutchman Contracting, LLC.**

Per Township Engineer Recommendation – Payable From The Gaunt Road Account. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

7. **Ratify Adopting Resolution 2026-41 Submitting LSA Grant And Paying $100.00 Application Fee On Behalf Of Stroud Township Volunteer Fire Department For New Rescue Tools – Budget Line Item #411.542.** Mr. Cramer made a motion to **ratify Adopting Resolution 2026-41 Submitting LSA Grant And Paying $100.00 Application Fee On Behalf Of Stroud Township Volunteer Fire Department For New Rescue Tools – Budget Line Item #411.542.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

8. **Adopt Resolution 2026-42 Authorizing The Acquisition Of A Conservation Easement Over A Portion Of The Lands Of Craig E. Coslar And Shelly L. Coslar, Tax Parcel No. 17.10.1.11 Middle Road, Stroud Township.** Ms. Lyons made a motion to **adopt Resolution 2026-42 Authorizing The Acquisition Of A Conservation Easement Over A Portion Of The Lands Of Craig E. Coslar And Shelly L. Coslar, Tax Parcel No. 17.10.1.11 Middle Road, Stroud Township.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

9. **Approve Security Release #1 And Final In The Amount Of $114,140.13 To Chick-Fil-A Per Recommendation Of Township Engineer.** Mr. Cramer made a motion to **approve Security Release #1 And Final In The Amount Of $114,140.13 To Chick-Fil-A Per Recommendation Of Township Engineer.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

10. **Approve Security Release #1 In The Amount Of $69,943.50 To Suburban Realty LP Per Recommendation Of Township Engineer.** Ms. Lyons made a motion to **approve Security Release #1 In The Amount Of $69,943.50 To Suburban Realty LP Per Recommendation Of Township Engineer.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

11. **Approve Security Release #2 And Final In The Amount Of $188,432.91 To St. Luke's Health Network Phase II LDP Per Recommendation Of Township Engineer.** Mr. Cramer made a motion to **approve Security Release #2 And Final In The Amount Of $188,432.91 To St. Luke's Health Network Phase II LDP Per Recommendation Of Township Engineer.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

12. **Approve Security Release #5 And Final In The Amount Of $269.377.30 To Plaza 611 Self Storage Per Recommendation Of Township Engineer.** Ms. Lyons made a motion to **approve Security Release #5 And Final In The Amount Of $269.377.30 To Plaza 611 Self Storage Per Recommendation Of Township Engineer.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

13. **Set Halloween Trick-or-Treat Hours: Saturday, October 31st, 6-8 PM.** Mr. Cramer made a motion to **set Halloween Trick-or-Treat Hours: Saturday, October 31st, 6-8 PM.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

14. **Approve Distribution of $275,000.00 For 2026 Minimum Municipal Obligation For Township Pension - $111,227.76 From State Aid and $163,772.24 From General Fund - Budget Line Item #487.130.** Ms. Lyons made a motion to **approve Distribution of $275,000.00 For 2026 Minimum Municipal Obligation For Township Pension - $111,227.76 From State Aid and $163,772.24 From General Fund - Budget Line Item #487.130.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

15. **Approve Purchase In The Amount Of $2,849.50 From Union Blue Enterprises, LLC. For A 40' Used High Cube Container For Storage At Gaunt Rd – Payable From Gaunt Rd Account.** Mr. Cramer made a motion to **approve Purchase In The Amount Of $2,849.50 From Union Blue Enterprises, LLC. For A 40' Used High Cube Container For Storage At Gaunt Rd – Payable From Gaunt Rd Account.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

16. **Approve Partial Payment #3 And Final In The Amount Of $9,883.39 To Alpha Space Control LLC. For 2026 Line Striping Project – Budget Line Item #438.454.** Ms. Lyons made a motion to **approve Partial Payment #3 And Final In The Amount Of $9,883.39 To Alpha Space Control LLC. For 2026 Line Striping Project – Budget Line Item #438.454.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

17. **Approve Partial Payment #21 In The Amount of $15,145.00 To American Engineers Group For Engineering Services From August 23, 2026 To September 26, 2026 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #439.670.** Mr. Cramer made a motion to **approve Partial Payment #21 In The Amount of $15,145.00 To American Engineers Group For Engineering Services From August 23, 2026 To September 26, 2026 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #439.670.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

18. **Adopt Resolution 2026-43 Updating The Fee Schedule For 2026.** Ms. Lyons made a motion to **adopt Resolution 2026-43 Updating The Fee Schedule For 2026.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

19. **Acknowledge Application To PA State Veterans' Commission For Real Estate Tax Exemption By Shane Santelli, 103 Coursen Ct.** Acknowledged.

Executive Session: Ms. Lyons made a motion to **go into executive session at 8:02 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:55 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a **increase William Rodriquez's rate of pay by .50/hr starting week of 10/12/2026.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:56 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary