

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
September 15, 2026, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:15 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Steve Fylstra; Township Engineer, Chris McDermott, of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items) Debra Olson, a resident of Stroud Township, read a complaint letter she prepared regarding her on going concerns over a Hamilton Township property that borders the back of her property. She submitted her complaint letter and photos.

Approve Regular Meeting Minutes: September 1, 2026. Mr. Cramer made a motion to **approve Regular Meeting Minutes for September 1, 2026.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$109,135.30. Ms. Lyons made a motion to **approve Payment of Bills from the General Fund in the amount of \$109,135.30.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$3,736.65. Mr. Cramer made a motion to **approve Payment of Bills from the Golf Course Fund in the amount of \$3,736.65.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Mr. Fylstra read the report aloud. Mr. Cramer made a motion to **approve the Treasurer's Report for the month of August.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Fylstra reported on bridge project updates. Our out sourced paving project has been completed. Next step is line painting on a few of those roads. Hayward Business Park has completed all prerequisites for land development and has started site work. Our MS4 Audit by DEP went well and we received positive feedback on our efforts and we are waiting on the final report. The new permitting software TRAISR has begun migrating data to the system. He met with the Conservation District at the Poplar Valley Road East Bridge we will have to install larger rocks inside the culvert to prevent washouts. The Gaunt Road building is coming along, the interior framing is complete, the electrical will begin at the end of this week or beginning of next. There were some delays due to our water/sewer line project. He met with Dutchman Contracting to discuss the cart barn project at Glenbrook Golf Course.

Public Works Dept. Report: There wasn't a report submitted but Mr. Fylstra reported that most of the month the road crew has been working on the water/sewer line project at Gaunt Road. The road has been repaired and what we all have learned from this

project is our Gaunt Road facility is a well used recycling facility and the residents definitely rely on it. And always working on "Request for Action" slips.

Solicitor's Report: Mr. Weitzmann did not have anything to update.

Engineer's Report: Mr. McDermott gave an updated on open projects; Sewer repairs are being done this week at various locations; Smoke testing in the Norton Farm area and notifications will be going out; Regarding MS4 Inspection, there will be secondary containment will be necessary for a few items in the garage; The MS4 Annual Report is due 9/30/2026.; They provided a sketch of the swale construction on Rt 447/Brushy Mountain Road to Mr. Fylstra, who spoke with a property owner regarding an easement. And Mr. McDermott summarized on going plan reviews.

Police Report: Captain Raymond recapped the month's report. Ms. Shukaitis asked if there was an update on the issue from last month regarding a large group gathering that started in Stroud Township and ended on Main Street. Mr. Cramer asked questions on how the department is handling big crowds such as the one last month. Captain Raymond explained how they handle issues like this but there are many different scenarios they have to take into consideration.

Fire Department Report: Brian McCartney summarized the Fire Department report. He spoke about obtaining state grants for the work they are doing at the Arlington Station. Mr. McCartney told the Board they will be doing pump testing after Columbus Day here in the back parking lot. He stated he will make sure to let Josh Cramer know.

Old Business:

1. **Discuss The Donation Of AED's By The Aliver Foundation Located At Albertson And Creekview Parks, Take Action If Needed.** There was a discussion on new information Ms. Shukaitis received more information after have an actual conversation with a representative from the Aliver Foundation regarding this generous donation. She explained their procedure. They discussed possible locations for the 2 devices and The ForEvergreen and Creekview Park seemed to be the best fit. Ms. Shukaitis made a motion to **accept 2 AED units from The Aliver Foundation for ForEvergreen Park and Creekview Park.** Ms. Lyons seconded the motion. Mr. Cramer voted nay. All voted aye, motion carried 2-1.

New Business:

1. **Approve Partial Payment #2 In The Amount Of \$110,978.10 To Dutchman Contracting, LLC. Per Township Engineer Recommendation – Payable From The Gaunt Road Account.** Ms. Lyons made a motion to **approve Partial Payment #2 In The Amount Of \$110,978.10 To Dutchman Contracting, LLC. Per Township Engineer Recommendation – Payable From The Gaunt Road Account.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Purchase Of Spill Containment Products From CP Lab Safety In The Amount Of \$3,462.30 – Budget Line Item #430.250.** Mr. Cramer made a motion to **approve Purchase Of Spill Containment Products From CP Lab**

Safety In The Amount Of \$3,462.30 – Budget Line Item #430.250. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

3. **Approve Letter Of Support For AWSOM Wellness Center For Robert H. Spitz Foundation Grant Application To Fund Veterinary And Preventative Care.** Ms. Lyons made a motion to **approve Letter Of Support For AWSOM Wellness Center For Robert H. Spitz Foundation Grant Application To Fund Veterinary And Preventative Care.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
4. **Appoint Advanced Code Consultants Alternate Zoning Officer And Alternate Administrator Of PA Uniform Construction Code (UCC) Services For The Township.** Mr. Cramer made a motion to **appoint Advanced Code Consultants Alternate Zoning Officer And Alternate Administrator Of PA Uniform Construction Code (UCC) Services For The Township.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
5. **Adopt Resolution No. 2026-40 Regarding 2027 Minimum Municipal Obligation For Stroud Township Non-Uniform Pension Plan.** Ms. Lyons made a motion to **adopt Resolution No. 2026-40 Regarding 2027 Minimum Municipal Obligation For Stroud Township Non-Uniform Pension Plan.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Before Executive Session, Ms. Shukaitis acknowledged Stroudsburg School Board member John Gerhardt and asked if there was anything he'd like to add to the meeting. The discussion included different possibilities for the Clearview Elementary School.

Executive Session: Mr. Cramer made a motion to **go into executive session at 8:07 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:07 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. There were no motions.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:07P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary