TOWNSHIP OF STROUD

BOARD OF SUPERVISORS

MEETING MINUTES

REGULAR MEETING, January 6, 2020, 7:17 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Ass't Secretary, Christine A. Wilkins at 7:00 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Supervisor/Ass't Treasurer, Edward C. Cramer; Vice Chairwoman, Jennifer Shukaitis; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items) Pat Henley wanted to thank the Board for all their hard work throughout the year. He also wanted to welcome Jennifer and wish her luck.

Approve Payment Of Bills: General Fund: $72,268.91. Mr. Cramer moved to **approve Payment Of Bills: General Fund: $72,268.91.** Ms.Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Golf Course Fund: $1,726.17. Ms. Shukaitis moved to **approve Payment Of Bills: Golf Course Fund: $1,726.17.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Old Business: None From Prior Meeting Agendas

New Business:

1. **Ratify Signing Engagement Letter With Neil Albert, Esquire, For Legal Services Pertaining To Barris Matter.** Mr. Cramer moved to **ratify Signing Engagement Letter With Neil Albert, Esquire, For Legal Services Pertaining To Barris Matter.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Adopt Resolution No. 2020-30 Authorizing Township Manager/Treasurer To Execute Green Light-Go Grant Documents With PennDOT.** Ms. Shukaitis moved to **adopt Resolution No. 2020-30 Authorizing Township Manager/Treasurer To Execute Green Light-Go Grant Documents With PennDOT.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Adopt Resolution No. 2020-31 Resolution, And Approve Signing Agreement With PennDOT, Pertaining To Bridge Street Bridge Sidewalk Maintenance.** Mr. Cramer moved to **adopt Resolution No. 2020-31 Resolution, And Approve Signing Agreement With PennDOT, Pertaining To Bridge Street Bridge Sidewalk Maintenance.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
4. **Authorize Adding Jennifer Shukaitis As An Authorized Signatory For Township Accounts And Removing Judy Adkins As An Authorized Signatory.** Mr. Cramer moved to **authorize Adding Jennifer Shukaitis As An Authorized Signatory For Township Accounts And Removing Judy Adkins As An Authorized Signatory.** Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye. Ms. Shukaitis abstained. Motion carried 2-0.
5. **Approve Proposal By Hunter & Sons Electric LLC In The Amount Of $1,875.00 To Supply & Install Switches And Outlets In Clubhouse Pro Shop – Budget Line Item #430.373.** Mr. Cramer moved to **approve Proposal By Hunter & Sons Electric LLC In The Amount Of $1,875.00 To Supply & Install Switches And Outlets In Clubhouse Pro Shop – Budget Line Item #430.373.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
6. **Authorize Gannett Fleming And Wordsworth Communications To Provide Services For Months 1 And 2 Of The HSPS Comprehensive Plan Per Their Proposal, Not To Exceed $10,100.00, Subject To County Approval.** Ms. Shukaitis moved to **authorize Gannett Fleming And Wordsworth Communications To Provide Services For Months 1 And 2 Of The HSPS Comprehensive Plan Per Their Proposal, Not To**

Exceed $10,100.00, Subject To County Approval. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

7. **Authorize Township Staff Engineer Attendance At NPDES Workshop On February 25 At Northampton Community College Monroe Campus; Reimburse Her $60 Registration Fee.** Mr. Cramer moved to **Authorize Township Staff Engineer Attendance At NPDES Workshop On February 25 At Northampton Community College Monroe Campus; Reimburse Her $60 Registration Fee.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

8. **Authorize Township Manager To Register Township For CoStars 2020-2021 Road Salt Contract Participation.** Ms. Shukaitis moved to **authorize Township Manager To Register Township For CoStars 2020-2021 Road Salt Contract Participation.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Mr. Cramer made **a motion to go into executive session at 7:21 P.M. to discuss litigation, real property and personnel matters.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session 8:04 P.M.** Mrs. Wilkins seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions to come before the Board. Mr. Cramer made a motion to **offer employment to a candidate that was recommended by the Public Works Superintendent at the rate of $18/hour and after completion of CDL Alcohol and Drug testing.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion **to renew the Employment Agreement of Daryl A. Eppley, dated 2/28/2019, commencing 1-5-2020 and terminating 1-3-2022, on the same terms and conditions as approved by Stroud Township Resolution No. 2019-36 pursuant to Stroud Township Ordinance No. 2-2019 and the Second Class Township Code, Act of 11-9-1995 (P.L. 350, No. 60, 53 P.S. 66301). Salary shall be set for the two year period as set forth in Section 3., Compensation, (a)(ii) of the Employment Agreement, at $103,250.00 for the period of 1/7/2020 through 1/4/2021, and $107,250.00 for the period of 1/5/2021 and 1/3/2022.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer **made a motion to adjourn the meeting at 8:07 P.M.** Ms. Shukaitis seconded the motion. All voted voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary