TOWNSHIP OF STROUD

BOARD OF SUPERVISORS

MEETING MINUTES

REGULAR MEETING, October 5, 2021, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance.

Public Comments: (Non-Agenda Items) There were no public comments.

Approve Workshop Meeting Minutes: September 14, 2021. Ms. Shukaitis made a motion to **approve Workshop Meeting Minutes: September 14, 2021.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Regular Meeting Minutes: September 21, 2021. Mr. Cramer made a motion to **approve Regular Meeting Minutes: September 21, 2021.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: General Fund: $30,062.13. Ms. Shukaitis made a motion to **approve Payment Of Bills: General Fund: $30,062.13.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Golf Course Fund: $4,642.76. Mr. Cramer made a motion to **approve Payment Of Bills: Golf Course Fund: $4,642.76.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Old Business:

1. **Request By Pennsylvania Dispensary Solutions, LLC For Modification of Conditional Use, 1523 N. Ninth St. – Planning Commission Recommendation.** Attorney Ralph Matergia and Chuck Niclaus. P.E. were representing the applicant and explain the changes to parking spaces in the parking area. Mr. Cramer made a motion to **approve modifications of the Conditional Use with regards to the plans previously approved parking and moving the parking spaces, addressing the engineer's comments and applicant to obtain a Zoning Permit by 12/31/2021**. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Fremount Minor Subdivision Plan – Planning Commission Recommendation – Action Deadline: 12/31/2021; tabling request received from project surveyor.** Ms. Shukaitis made a motion to **table Fremount Minor Subdivision Plan.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Stroudsburg Wesleyan Church Land Development Plan – Planning Commission Recommendation – Action Deadline: 12/01/2021; tabling request received from project engineer.** Mr. Cramer made a motion to **table Stroudsburg Wesleyan Church Land Development Plan.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Second Allocation Of 2021 To Stroud Township Volunteer Fire Dept. In The Amount Of $30,000.00 - Budget Line Item #411.542.** Tom Swope, Brian McCarthy and Pat Bull were present representing the fire department. The Supervisors acknowledged receipt of a report from the fire department. Mr. Cramer made a motion to **approve Second Allocation Of 2021 To Stroud Township Volunteer Fire Dept. In The Amount Of $30,000.00 - Budget Line Item #411.542.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Spice Kitchen Addition Land Development Plan, 1135 N. Ninth St. – Planning Commission Recommendation; Action Deadline: 11/23/2021.** Kevin Markell, P.E. representing Spice Kitchen and explained two different options for potential sidewalk plans. Mr. Cramer made a motion to **approve Spice Kitchen addition Land Development Plan based on meeting the requirements of the township engineer; grant request for modifications 22-206.4.B(28) for relief from requirement to show certain features within 200 feet and 22-306.2 for construction of pathway or bikeway and contribution of $2,367.50 Recreation**

Fee in lieu of open space. Final location of sidewalk to be reviewed by township traffic engineer (the board favored option 2). Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

2. **Request For Reduction In Required Parking (Code Section 27-801.1.D) – Reaching Out For Jesus Christian Center – Stroud Mall Rear Parking Deck.** Ms. Shukaitis made a motion to **approve the request for reduction in required parking (code section 27-801.1.D)**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

3. **Award Mervine Road Bridge Replacement Construction Bid.** Russ Scott, P.E. from RKR Hess discussed the bids and recommended the low bidder, Pioneer Construction Co. Inc. at $631,705.50. Mr. Cramer made a motion to **notify intent to award the Mervine Road Bridge Replacement Construction to Pioneer Construction Co. Inc. at $631,705.50 pending review from township manager, engineer and solicitor and execute the contract after favorable review.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

4. **Acknowledge Receipt Of Letter From Anne Fetherman, Township Auditor, Resigning From Position On October 9, 2021.** Ms. Shukaitis made a motion to **acknowledge Receipt Of Letter From Anne Fetherman, Township Auditor, Resigning From Position On October 9, 2021 and approve advertising to fulfill the remaining term.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

5. **Approve Distribution Of State Foreign Fire Tax Allocation To Stroud Township Fire Dept. Relief Association In The Amount Of $98,970.62.** Mr. Cramer made a motion to **approve Distribution Of State Foreign Fire Tax Allocation To Stroud Township Fire Dept. Relief Association In The Amount Of $98,970.62.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

6. **Approve Payment In The Amount Of $25,721.22 To Asphalt Maintenance Solutions, LLC For Chip Seal Project On Ryan Drive And Larsens Lane – Budget Line Item #438.600.** Ms. Shukaitis made a motion to **approve Payment In The Amount Of $25,721.22 To Asphalt Maintenance Solutions, LLC For Chip Seal Project On Ryan Drive And Larsens Lane – Budget Line Item #438.600.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

7. **Approve Payment In The Amount Of $579,391.50 To Asphalt Maintenance Solutions, LLC For 2021 Paving Project Subject To Project Completion Approval By PennDOT Municipal Services Representative; Payable From Liquid Fuels Fund Account.** Mr. Cramer made a motion to **approve Payment In The Amount Of $579,391.50 To Asphalt Maintenance Solutions, LLC For 2021 Paving Project Subject To Project Completion Approval By PennDOT Municipal Services Representative; Payable From Liquid Fuels Fund Account.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

8. **Adopt Resolution No. 2021-38 Approving Submission Of A PennDOT Multimodal Transportation Fund Grant Application To Replace Lessig Lane Bridge.** Ms. Shukaitis made a motion to **adopt Resolution No. 2021-38 Approving Submission Of A PennDOT Multimodal Transportation Fund Grant Application To Replace Lessig Lane Bridge.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

9. **Approve Payment Of $10,151.24 To Stroud Region Open Space And Recreation Commission Towards Park Stewardship For Park Patrol And Caretaker Services To September 15, 2021 – Budget Line Item #454.540.** Mr. Cramer made a motion to **approve Payment Of $10,151.24 To Stroud Region Open Space And Recreation Commission Towards Park Stewardship For Park Patrol And Caretaker Services To September 15, 2021 – Budget Line Item #454.540.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

10. **Ratify Approval Of Additional Work By DeAngelo Contracting Services, LLC For Pavement Markings & Traffic Line Painting In The Amount Of $2,233.60 – Budget Line Item #433.450.** Ms. Shukaitis made a motion to **ratify Approval Of Additional Work By DeAngelo Contracting Services, LLC For Pavement Markings & Traffic Line Painting In The Amount Of $2,233.60 – Budget Line Item #433.450.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

11. **Approve Payment Of $1,787.69 To Sto-Cote Products, Inc. For Skating Rink Liner – Budget Line Item #454.740.** Mr. Cramer made a motion to **approve Payment Of $1,787.69 To Sto-Cote Products, Inc. For**

Skating Rink Liner – Budget Line Item #454.740. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

12. **Approve Emergency Rock Reinforcement Of Pocono Creek Pedestrian Bridge School-Side Abutment As Recommended By Hanover Engineering At Estimated Cost Of $7,500.00 - Budget Line Item #438.600.** Ms. Shukaitis made a motion to **approve Emergency Rock Reinforcement Of Pocono Creek Pedestrian Bridge School-Side Abutment As Recommended By Hanover Engineering At Estimated Cost Of $7,500.00 - Budget Line Item #438.600.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

13. **Discuss, And Take Action If In Order, On Powerhouse Lane Traffic Report And Recommendations.** Mr. Cramer made a motion to **approve two speed humps to be installed on Powerhouse Lane as soon as the Road Department has time to do so.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

14. **Appoint Township Manager As Interim Emergency Management Coordinator.** Ms. Shukaitis made a motion to **appoint Township Manager As Interim Emergency Management Coordinator.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

15. **Set Halloween Trick-or-Treat Hours: Sunday, October 31st, 6-8 PM.** Mr. Cramer made a motion to **set Halloween Trick-or-Treat Hours: Sunday, October 31st, 6-8 PM.** Mrs. Wilkins seconded the motion. Ms. Shukaitis abstained, motion carried 2-0.

Executive Session: Mr. Cramer made a motion to **go into executive session at 7:46 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:24 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Ms. Shukaitis made a motion to **withdraw the township offer for the Kirkwood property.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **waive our option to purchase the 109 Wicks Lane, Tax Code 17.3.1.70, 81.33 acre parcel**. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion to **offer employment to Nathan Bayer at $15.00/hour starting date of 10/18/2021 pending pre-employment screening**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **make final payment for unused sick, vacation and personal time (138.5 hours) to Bill Unruh in the amount of $3,130.10 – $25.00 for lost access card = $3,105.10.**

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:26 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary