TOWNSHIP OF STROUD

BOARD OF SUPERVISORS

MEETING MINUTES

REGULAR MEETING, October 6, 2020, 7:08 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:08 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa.. Also present were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Staff Engineer, Donna Alker, P.E.; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance.

Public Comments: (Non-Agenda Items): There were no Public Comments.

Approve Regular Meeting Minutes: September 15, 2020. Ms. Shukaitis moved to **approve Regular Meeting Minutes: September 15, 2020.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Approve Payment Of Bills: **General Fund: $97,186.65**. Mr. Cramer moved to **approve Payment Of Bills**: **General Fund: $97,186.65**. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: **Golf Course Fund: $4,381.55.** Ms. Shukaitis moved to **approve Payment Of Bills**: **Golf Course Fund: $4,381.55.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Old Business: None From Prior Meeting Agendas

New Business:

1. Charles Cahn Lot 3 Land Development Plan – Planning Commission Recommendation – Action Deadline: 10/6/20. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **approve Charles Cahn Lot 3 Land Development plan condition upon the following; receipt of adequate development agreement and security satisfactory to Township Solicitor; resolution of any outstanding comments from the Township Engineer review letter; payment of any outstanding Township Staff Engineer review fees; all approvals from outside agencies; receipt of recreation feein lieu of open space in the amount of $2,300.00**. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

2. Dielectric Properties LLC – Modification Requests – Subdivision/Land Development Plan Under Planning Commission Review – 2018 W. Main Street. Mr. Cramer made a motion **approve Dielectric Properties LLC – Modification Requests from section 22-306.1 for relief from installing sidewalks along the proposed private street for both the major subdivision and the land development plan; modification from section 22-306.3 for relief from curb installation along proposed private street; waiver request from section 22-302.3.for the proposed design of the turnaround at the end of the said street and approval of 22-306.2 for the relief of requirement of installing a pathway or bikeway along the proposed private street.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

3. Set Halloween Trick-or-Treat Hours, Saturday, October 31st, 6-8 PM. Ms. Shukaitis moved to **set Halloween Trick-or-Treat Hours, Saturday, October 31st, 6-8 PM along with five suggested statements of guidance 1) wear proper mask covering nose and mouth while social distancing at least 6 feet apart 2) only going out in family groups if possible 3) staying close to home 4) avoid communal bowls or direct candy exchange when handing out candy 5) do not trick-or-treat at homes that have their porch lights out.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

4. Approve Distribution Of State Foreign Fire Tax Allocation To Stroud Township Fire Dept. Relief Association In The Amount Of $113,076.76. Mr. Cramer moved to **approve Distribution Of State Foreign Fire Tax Allocation To Stroud Township Fire Dept. Relief Association In The Amount Of $113,076.76.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

5. Approve Signing Annual Maintenance Agreement With Nauman Mechanical For HVAC Equipment In Municipal Center For A Price Of $1,525.00 – To Be Paid From Budget Line Item #409.373. Ms. Shukaitis moved to **approve Signing Annual Maintenance Agreement With Nauman Mechanical For HVAC Equipment In Municipal Center For A Price Of $1,525.00 – To Be Paid From Budget Line Item #409.373.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

6. Approve Signing Annual Maintenance Agreements With Nauman Mechanical For HVAC Equipment At Glen Brook Clubhouse For A Price Of $1,240.00 – To Be Paid From Budget Line Item #409.232. Mr. Cramer moved to **approve Signing Annual Maintenance Agreements With Nauman Mechanical For HVAC Equipment At Glen Brook Clubhouse For A Price Of $1,240.00 – To Be Paid From Budget Line Item #409.232.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

7. Approve Payment Of $32,173.77 To DeAngelo Contracting Services, LLC For Traffic Line Painting – To Be Paid From Liquid Fuels Fund Account. Ms. Shukaitis moved to **approve Payment Of $32,173.77 To DeAngelo Contracting Services, LLC For Traffic Line Painting – To Be Paid From Liquid Fuels Fund Account.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

8. Approve Payment Of $18,111.00 To Alpha Space Control Co., LLC For Pavement Markings Project - To Be Paid From Liquid Fuels Fund Account. Mr. Cramer moved to **approve Payment Of $18,111.00 To Alpha Space Control Co., LLC For Pavement Markings Project - To Be Paid From Liquid Fuels Fund Account.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

9. Approve Obtaining Demolition Permit For, And Demolishing, Former Shulman House And Hamhouse Warehouse Roof By Township Road Crew After Leaf Collection Season - To Be Paid From Budget Line Item #427.720. Ms. Shukaitis moved to **approve Obtaining Demolition Permit For, And Demolishing, Former Shulman House And Hamhouse Warehouse Roof By Township Road Crew After Leaf Collection Season - To Be Paid From Budget Line Item #427.720.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

10. Approve Final Draft Of 2019 Township Financial Audit Prepared By Campbell, Rappold & Yurasits LLP. Mr. Cramer moved to **approve Final Draft Of 2019 Township Financial Audit Prepared By Campbell, Rappold & Yurasits LLP.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

11. Authorize Township Acting As Sponsor For Submittal Of Local Share Account Grant Application By Stroudsmoor Country Inn For Sanitary Sewer Extension. Bill Unruh asked if there was any discussion on running water lines as well as the sewer system. Mr. Cramer said it did not come up and they would check**.** Ms. Shukaitis moved to **authorize Township Acting As Sponsor For Submittal Of Local Share Account Grant Application By Stroudsmoor Country Inn For Sanitary Sewer Extension.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

12. Ratify Submittal Of Township's Annual Municipal Separate Storm Sewer Report For 2020. Mr. Cramer moved to **Ratify Submittal Of Township's Annual Municipal Separate Storm Sewer Report For 2020.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Shukaitis made **a motion to go into executive session at 7:58 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:17 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions to come before the Board. There were none.

There being no further business, Ms. Shukaitis made a motion **to adjourn the meeting at 8:17 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary