TOWNSHIP OF STROUD

BOARD OF SUPERVISORS

MEETING MINUTES

REGULAR MEETING, October 19, 2021, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance.

Public Comments: (Non-Agenda Items). There were no public comments.

Approve Public Hearing Minutes: September 30, 2021 (Ordinance No. 4 – 2021). Ms. Shukaitis made a motion to **approve Public Hearing Minutes: September 30, 2021 (Ordinance No. 4 – 2021).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Regular Meeting Minutes: October 5, 2021. Mr. Cramer made a motion to **approve Regular Meeting Minutes: October 5, 2021.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: General Fund: $111,447.73. Ms. Shukaitis made a motion to **approve Payment Of Bills: General Fund: $111,447.73.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Golf Course Fund: $5,668.98. Mr. Cramer made a motion to **approve Payment Of Bills: Golf Course Fund: $5,668.98.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of September, 2021. Mr. Eppley read the report aloud (see attached). Ms. Shukaitis made a motion to **accept the Treasurer's Report: Month of September, 2021.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported we are in the process of finalizing contract documents with Pioneer Construction for the construction of the Mervine Road bridge replacement project. The lab test results from samples at the Penn Hills property will be provided to the asbestos inspector who will prepare a report for our review. A request for proposals will be advertised for waste hauling bids incorporating any hazardous material removal and disposal. He requested an itemized cost estimate from Hanover Engineering for pedestrian bridge repairs and abutment/bank reinforcement for insurance claim and possible bidding purposes. The pedestrian bridge over Pocono Creek sustained damage from the past two major storms. Potential aid may come from PEMA since threshold for the storm damage was met for Tropical Storm Ida. Documents are being prepared for a grant application for the replacement of Lessig Lane Bridge. A five year collective bargaining agreement has been signed between the regional police department union and commission. The police commission is expected to act on the 2022 department budget tomorrow and send it on to the member municipalities, and the advertisement to fill the vacant auditor position has run. Letters of interest and resumes will be received until 4 P.M. on Wednesday, November 10, 2021. The Board may make an appointment to fill the vacancy at the November 16, 2021 meeting.

Public Works Dept. Report: Mr. Eppley read Douglas Walkers report. The Road Crew prepared and started leaf pick-up. We paved Hickory Lane and Larsen Lane from the bridge to Cherry Valley Road. An installation of a squash pipe (4ft wide by 56ft long) at Hickory Lane is completed. We worked at the Pedestrian Bridge and installed riprap to protect the headwall and then crossed over the creek to the Knights of Columbus side to install riprap on the bank to protect the parking lot. We are continuing to work on cutting canopies and opening up the roads prepping them for the winter. As always we are working hard on the "Request for Action" forms as they come in.

Police Report: Officer Raymond gave a summary from the police report that was submitted. There was a discussion on recent increase in phone and mail fraud. He asked if there were any questions and to feel free to contact him if anything comes up.

Solicitor's Report: Mr. Weitzmann said he did not have anything to discuss outside of Executive Session.

Engineer's Report: Mr. Eppley read from Mrs. Alker's report, regarding MS4 annual report was submitted to PADEP. The Planning commission had a special meeting on 9/27/2021 and 10/18/2021 to work on the Zoning Ordinance amendments. She is still waiting to hear back from Senator Scavello's office about funding. She has been attending Technical Committee meeting with MCCD regarding the update on the Brodhead/McMichaels Creek Act 167 Plan. The next meeting is scheduled for 10/27/2021. She has been collecting and reviewing data from

Township files to determine the existing Act 537 planning area for central sewer. Maps have been received from Reilly Associates and she is putting together a map of Butler Park and West Main Street to Shafer's Schoolhouse showing various features to determine the need for a sewer extension. She will review her findings prior to moving forward. Ongoing SALDO Projects continue.

Fire Department Report: Mrs. Wilkins acknowledged receipt of the report via email and thanked Mr. Swope and Mr. McCartney who were present representing the fire department. Mr. Swope gave a summary of the report. There was a discussion regarding a hazmat trailer that was donated to the department and Mr. Swope asked if it could be stored here on the township property at back parking lot area. Mr. Swope said the holiday tree sale has been approved and asked if the township can provide the light tower and 2 trailers as previous years. Mr. Eppley asked questions about the Penn Estates water supply and access for the fire department. Mr. Epply asked if there were any discussions with Utility Inc and if not would they like him to contact them. Mrs. Wilkins asked about false alarm reporting, Mr. McCartney said they are getting a handle on that and how it will be recorded.

Old Business:

1. **Fremount Minor Subdivision Plan – Planning Commission Recommendation – Action Deadline: 12/31/202.1.** Mr. Cramer made a motion to **table Fremount Minor Subdivision Plan.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Stroudsburg Wesleyan Church Land Development Plan – Planning Commission Recommendation – Action Deadline: 12/01/2021; Request to table received from project engineer.** Ms. Shukaitis made a motion to **table Stroudsburg Wesleyan Church Land Development Plan**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Discuss, And Take Action If In Order, On Mervine Road 60-Foot Temporary New Or Used Bridge.** Mrs. Wilkins made a motion to **affirm the purchase of a new bridge**. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Approve Distribution Of $200,000.00 For 2021 Minimum Municipal Obligation For Township Pension - $91,148.36 From State Aid And $108,851.64 From General Fund - Budget Line Item #487.130.** Mr. Cramer made a motion to **approve Distribution Of $200,000.00 For 2021 Minimum Municipal Obligation For Township Pension - $91,148.36 From State Aid And $108,851.64 From General Fund - Budget Line Item #487.130.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Authorization To Enter To Clearwater Construction, Inc. To Stockpile Materials On Township Property On Glenbrook Road In Conjunction With PennDOT Retaining Wall/Slope Stabilization Project.** Ms. Shukaitis made a motion to **approve Authorization To Enter To Clearwater Construction, Inc. To Stockpile Materials On Township Property On Glenbrook Road In Conjunction With PennDOT Retaining Wall/Slope Stabilization Project.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Stroudsburg Area School District Purchase Of White De-Icing Salt At The Price Of $79.45 Per Ton For 2021-2022 Winter Season.** Mr. Cramer made a motion to **approve Stroudsburg Area School District Purchase Of White De-Icing Salt At The Price Of $79.45 Per Ton For 2021-2022 Winter Season.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Transfer Of $74,923.14 From Glen Brook Golf Course Fund To Township General Fund For April - June, 2021 Golf Course Payroll.** Ms. Shukaitis made a motion to **approve Transfer Of $74,923.14 From Glen Brook Golf Course Fund To Township General Fund For April - June, 2021 Golf Course Payroll.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Payment Of $19,950.00 To WPA II Industries For 38 Loads Of R-8 Boulders To Stabilize And Protect Streambanks At Pedestrian Bridge, Knights Park, And Creekview Park - Budget Line Item #438.600.** Mr. Cramer made a motion to **approve Payment Of $19,950.00 To WPA II Industries For 38 Loads Of R-8 Boulders To Stabilize And Protect Streambanks At Pedestrian Bridge, Knights Park, And Creekview Park - Budget Line Item #438.600.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Payment #1 Of 4 In The Amount Of $11,125.00 To Zelenkofske Axelrod LLC For 2021 American Rescue Plan (ARP) Services – Payable From ARP Fund Account.** Ms. Shukaitis made a motion to **approve Payment #1 Of 4 In The Amount Of $11,125.00 To Zelenkofske Axelrod LLC For 2021 American Rescue Plan (ARP) Services – Payable From ARP Fund Account.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

7. **Authorize Public Works Crew To Remove Tree Debris From McMichael Creek Which Does Not Require A DEP Chapter 105 Permit.** Mr. Cramer made a motion to **authorize Public Works Crew To Remove Tree Debris From McMichael Creek Which Does Not Require A DEP Chapter 105 Permit.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

8. **Authorize Township Manager To Obtain Sewer Easement Agreements With Property Owners Of Lots #51 & #52, Woodwind Estates.** Ms. Shukaitis made a motion to **authorize Township Manager To Obtain Sewer Easement Agreements With Property Owners Of Lots #51 & #52, Woodwind Estates.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

9. **Authorize Township Manager To Advertise 2022 Township Budget Workshops To Be Scheduled With The Supervisors.** Mr. Cramer made a motion to **authorize Township Manager To Advertise 2022 Township Budget Workshops To Be Scheduled With The Supervisors.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

10. **Ratify $500.00 Contribution To Friends Of Cherry Valley – Budget Line Item #460.002.** Ms. Shukaitis made a motion to **ratify $500.00 Contribution To Friends Of Cherry Valley – Budget Line Item #460.002.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Mr. Cramer made a motion to **go into executive session at 7:33 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:26 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. There were no motions.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:27 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary