TOWNSHIP OF STROUD

BOARD OF SUPERVISORS

MEETING MINUTES

November 3, 2026, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:04 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Steve Fylstra; Township Engineer, Chris McDermott, of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items) No comments.

Approve Regular Meeting Minutes: October 20, 2026. Ms. Lyons made a motion to **approve Regular Meeting Minutes for October 20, 2026.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Workshop Meeting Minutes: October 28, 2026. Mr. Cramer made a motion to **approve Workshop Meeting Minutes for October 28, 2026.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: $51,956.50. Ms. Lyons made a motion to **approve Payment of Bills from the General Fund in the amount of $51,956.50.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: $5,015.95. Mr. Cramer made a motion to **approve Payment of Bills from the Golf Course Fund in the amount of $5,015.95.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Old Business:

1. **Rescind Previous Approval Of Stroud Area Regional Police Dept. 2027 Budget.** Ms. Shukatis stated this will be explained in the first item under New Business. Mr. Cramer made a motion to **Rescind Previous Approval Of Stroud Area Regional Police Dept. 2027 Budget.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

New Business:

2. **Adopt The Recommendation Of The Municipal Representatives Regarding The 2027 SARPD Budget Which Recommendation Includes The Adoption of the 2027 SARPD Budget With A Recommended Smoothing Formula Contribution Rate Of Stroud Township 47.29%, East Stroudsburg 31.09%, and Stroudsburg Borough 21.62%, To Smooth The Stroudsburg Borough**

Required Contribution Under the Application Of The Cost Sharing Formula As Applied To The 2027 SARPD Budget In Lieu Of The Actual Cost Sharing Contribution of Stroud Township 46.37%, East Stroudsburg 30.85%, and Stroudsburg Borough 22.78%, Contingent Upon East Stroudsburg Borough and Stroudsburg Borough Agreeing That Actual Cost Sharing Contribution Shall Apply To The 2028 SARPD Budget Unless A Different Allocation For Budget Year 2028 Is Unanimously Agreed Upon By the Municipalities And, Further, That the Allocation Shall Thereafter Be Reviewed Annually By the Municipalities Pursuant To The Intergovernmental Cooperation Agreement, Dated 05/24/99 And All Addenda Thereto. Ms. Shukaitis said this is spelled out very clear. The actual percentages are based on the last 3 years of averaging the calls for service at 50% of the formula, 25% is population and 25% is the assessed property value. We could not come to an agreement, Stroudsburg Borough did not believe they should be paying 22.78% they did not want to update to the new data at this time period they were using old figures, so we had to compromise. Mr. Cramer added the updated formula is based on their increase in calls for service that upped their percentage. And all noted the 16% increase overall with SARP Budget was a shock for all involved. Ms. Shukaitis noted Stroudsburg Borough took this opportunity to push back. Ms. Lyons asked that this push back is for one year, will they pay their share according to the formula after that? Ms. Shukaitis agreed, however the data will be looked at every year and updated. Mr. Weitzmann stated he is new to these discussions but explained the municipal representatives have agreed to meet in February to discuss moving forward how to address issue. As there is confusing terminology in these agreements that can confuse the formula discussion. Ms. Shukaitis said she wants to make it clear Stroudsburg Borough does not have a suggested alternative formula. Mr. Cramer made a motion to **adopt The Recommendation Of The Municipal Representatives Regarding The 2027 SARPD Budget Which Recommendation as provided.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

3. **Approve 2027 Stroud Area Regional Police Dept. Budget In The Amount of $13,068,265.00 Including Township Contribution of $5,683,104.00.** Ms. Lyons made a motion to **approve 2027 Stroud Area Regional Police Dept. Budget In The Amount of $13,068,265.00 Including Township Contribution of $5,683,104.00.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

1. **Authorize The Township Solicitor To Intervene On Behalf Of Stroud Township And Oppose The Real Estate Tax Assessment Appeal Involving Tax Parcel No. 17.14.1.68, Filed In The Monroe County Court of Common Pleas At No. 2026-CV-06304.** Mr. Cramer made a motion to **authorize The Township Solicitor To Intervene On Behalf Of Stroud Township And Oppose The Real Estate Tax Assessment Appeal Involving Tax Parcel No. 17.14.1.68, Filed In The Monroe County Court of Common Pleas At No.**

2026-CV-06304. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

2. **Approve Stroudsburg Area School District Purchase Of White De-Icing Salt At The Price of $94.50 Per Ton For 2026-2027 Winter Season.** Ms. Lyons made a motion to **approve Stroudsburg Area School District Purchase Of White De-Icing Salt At The Price of $94.50 Per Ton For 2026-2027 Winter Season.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

3. **Approve Purchase Of 2028 Mack GR64BR Cab & Chassis From TransEdge Truck Centers For A Price Of $197,104.00, Under Costars Contract #025-E22-405 And TBEI/Duraclass Stainless Steel Dump Body, Auto Grease System, 11' Gledhill Plow And Equipment From E.M. Kutz For A Price Of $147,600.00 Under Costars Contract #025-E22-399; Total Upfitted Truck Price: $344,704.00; To Be Paid From Budget Line Item #430.740.** Mr. Cramer made a motion to **approve Purchase Of 2028 Mack GR64BR Cab & Chassis From TransEdge Truck Centers For A Price Of $197,104.00, Under Costars Contract #025-E22-405 And TBEI/Duraclass Stainless Steel Dump Body, Auto Grease System, 11' Gledhill Plow And Equipment From E.M. Kutz For A Price Of $147,600.00 Under Costars Contract #025-E22-399; Total Upfitted Truck Price: $344,704.00; To Be Paid From Budget Line Item #430.740.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

4. **Approve Partial Payment #1 In The Amount Of $143,308.00 To Dutchman Contracting LLC. For The Glen Brook Cart Barn Project – Payable From The American Rescue Plan Account.** Ms. Lyons made a motion to **approve Partial Payment #1 In The Amount Of $143,308.00 To Dutchman Contracting LLC. For The Glen Brook Cart Barn Project – Payable From The American Rescue Plan Account.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

5. **Approve 2027 Stroud Region Open Space and Recreation Commission (SROSRC) Budget In The Amount of $914,138.00 Including Stroud Township Contributions Of $143,395.33 For Appropriations, $6,023.00 For Operations And $81,000.00 For Park Stewardship (Professional Security, Park Patrol & Caretaker Related Expenses).** Mr. Cramer made a motion to **approve 2027 Stroud Region Open Space and Recreation Commission (SROSRC) Budget In The Amount of $914,138.00 Including Stroud Township Contributions Of $143,395.33 For Appropriations, $6,023.00 For Operations And $81,000.00 For Park Stewardship (Professional Security, Park Patrol & Caretaker Related Expenses).** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

6. **Approve Partial Payment #22 In The Amount of $4,915.13 To American Engineers Group For Engineering Services From September 26, 2026 To October 24, 2026 Towards Croasdale Road Bridge Replacement Project –**

Budget Line Item #439.670. Ms. Lyons made a motion to **approve Partial Payment #22 In The Amount of $4,915.13 To American Engineers Group For Engineering Services From September 26, 2026 To October 24, 2026 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #439.670.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

7. **Approve Partial Payment #4 In The Amount Of $194,583.75 To Dutchman Contracting, LLC. Per Township Engineer Recommendation – Payable From The Gaunt Road Account.** Mr. Cramer made a motion to **approve Partial Payment #4 In The Amount Of $194,583.75 To Dutchman Contracting, LLC. Per Township Engineer Recommendation – Payable From The Gaunt Road Account.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Lyons made a motion to **go into executive session at 7:23 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Lyons made a motion to **return to regular session at 7:48 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. There were no motions.

There being no further business, Ms. Lyons made a motion to **adjourn the meeting at 7:48 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary