TOWNSHIP OF STROUD

BOARD OF SUPERVISORS

MEETING MINUTES

REGULAR MEETING, December 21, 2021, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance.

Public Comments: (Non-Agenda Items). Pat Henley commented on the intersection of Forest Drive and High Street. He was concerned about some water settling on the road and feels it could turn into a slick spot. Mr. Henley was not sure where the water was coming from since it is not usually a wet area. He mentioned it could be a neighboring pool or an issue with underground water from the water company. William Martin asked Mrs. Wilkins if she received his video emails that were sent over a week ago. She did not and recommended saving them to a zip drive and submitting them. Dr. Martin agreed to try that.

Approve Workshop Meeting Minutes: December 2, 2021. Mr. Cramer made a motion to **approve Workshop Meeting Minutes: December 2, 2021.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Regular Meeting Minutes: December 7, 2021. Ms. Shukaitis made a motion to **approve Regular Meeting Minutes: December 7, 2021.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: December 13, 2021 (Matador Cigars Liquor License Transfer). Mr. Cramer made a motion to **approve Public Hearing Minutes: December 13, 2021 (Matador Cigars Liquor License Transfer).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: General Fund: $112,365.87. Ms. Shukaitis made a motion to **approve Payment Of Bills: General Fund: $112,365.87.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Golf Course Fund: $2,902.85. Mr. Cramer made a motion to **approve Payment Of Bills: Golf Course Fund: $2,902.85.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of November, 2021. Mr. Eppley read the report aloud. Mr. Cramer made a motion to **accept Treasurer's Report: Month of November, 2021.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported a pre-construction meeting is being scheduled with Pioneer Construction and RKR Hess for the replacement of the Mervine Road Bridge. The new temporary bridge installation is scheduled for the week of January 11. The new permanent bridge is scheduled for delivery at Gaunt Road on January 13 and installation for April. A draft request for proposals and contract for Penn Hills demolition debris removal will need to be reviewed by solicitor before advertising. Prevailing wages determination has been received. A draft plan document and recorded presentation for the HSPS Comprehensive Plan Update is expected by this Thursday. The four streetlights at Bartonsville intersection have been replaced and replacement of signal pre-emption equipment on Route 611 is in progress. Information technology and installation consultants were here to discuss meeting room audio and visual equipment, and upgrades to our computers, network and cybersecurity. Reilly Associates has field crews identifying where stormwater may be entering our sanitary sewer system and the treatment plant. We will be updated in January. Golf course Superintendent is looking into mower lease terms and I will be be looking into storage building options which will be factored into the golf course budget.

Public Works Dept. Report: Mr. Eppley read from Douglas Walker's report, The Road Crew is finishing up with the final collection of leaves. The fencing for the ice rink was installed and the rink is ready to go for the 2021/2022 season. We are cutting canopies back to open up roadways. A bench was installed at Pinebrook North as a memorial for a former resident Joseph Potzner. We are taking inventory of existing park signs, checking the condition and seeing what needs to be replaced. We are finding yellow pine to repair or replace is difficult. And as always we are working hard on the "Request for Action" forms as they come in.

Police Report: The monthly report was received, however no one from the Police Department attended tonight's meeting.

Solicitor's Report: Mr. Weitzmann did not have anything to discuss outside of Executive Session.

Engineer's Report: Mr. Eppley read from Donna Alker's report. She is continuing her work on MS4 Stormwater Permit, Zoning Ordinance Amendments and Official Map, and Brushy Mountain Road & Route 447 Drainage projects. She has been attending the Technical Committee meetings with MCCD Regarding the update on the Brodhead/McMichaels Creek Act 167 Plan. She is expecting draft copies of the plan in January. She is continuing her work on ongoing SALDO projects.

Fire Department Report: Tom Swope, Brian McCartney and Pat Bull attended the meeting. Mr. Swope read from their report, which included tree sales information and monthly call log information. Mr. Bull gave a summary on an email that was sent and their interest on radios. There was a discussion on who and how they are going to get funding for the radios.

Old Business:

1. **Planning Commission Recommendation - Buccino Petition For Zoning Map Amendment Changing 1444 & 1450 N. Ninth Street From C-4 To C-2.** Mr. Eppley said draft letters have been prepared for three property owners and Mr. Weitzmann has done some investigating on the smaller property that is residential and has not found any restrictions on that property. The letters will go out and we are ready to hear back from those property owners.

New Business:

1. **Approve Third Allocation Of 2021 To Stroud Township Volunteer Fire Dept. In The Amount Of $45,000.00 - Budget Line Item #411.542.** Ms. Shukaitis made a motion to **approve Third Allocation Of 2021 To Stroud Township Volunteer Fire Dept. In The Amount Of $45,000.00 - Budget Line Item #411.542.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Signing & Entering Into Sewer Line Extension Development Agreement With Forte, Inc. Trading As Stroudsmoor Country Inn.** Mr. Cramer made a motion to **approve Signing & Entering Into Sewer Line Extension Development Agreement With Forte, Inc. Trading As Stroudsmoor Country Inn.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Payment In The Amount Of $73,253.00 To E.M. Kutz For Dump Body And Attached Equipment For 2022 Kenworth Truck - Budget Line Item #430.740.** Ms. Shukaitis made a motion to **approve Payment In The Amount Of $73,253.00 To E.M. Kutz For Dump Body And Attached Equipment For 2022 Kenworth Truck - Budget Line Item #430.740.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Signing & Entering Into Agreements With Tom Josiah Consulting, LLC For 2021 Pre-Audit Accounting Services For Township And Stroud Township Sewer Authority.** Mr. Cramer made a motion to **approve Signing & Entering Into Agreements With Tom Josiah Consulting, LLC For 2021 Pre-Audit Accounting Services For Township And Stroud Township Sewer Authority.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
5. **Conditional Use Application – Eagle Valley Self Storage – Development In Floodplain; Refer To Township Planning Commission For Review And Recommendation; Schedule Hearing And Advertise Accordingly.** Ms. Shukaitis made a motion to **recommend the Conditional Use Application – Eagle Valley Self Storage – Development In Floodplain to the County and Township Planning Commission For Review And Recommendation and set a hearing date for 1-20-2022 at 3:00 PM.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
6. **Conditional Use Application – St. Luke's Hospital Of Bethlehem, PA – Hospital Expansion (164,340 square feet); Confirmation That Additional Conditional Use Approval Is Not Required.** Mr. Cramer made a motion to **authorize Township Solicitor to correspond with St. Luke's attorney additional approval is not needed**. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
7. **Approve $250 Contribution To Monroe County Historical Association – Budget Line Item #460.004.** Ms. Shukaitis made a motion to **approve $250 Contribution To Monroe County Historical Association – Budget Line Item #460.004.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Purchase Of Two ODB LCT6000 Leaf Vacuum Units From Stephenson Equipment, Inc. Under DEP Section 902 Grant And CoStars Pricing For A Cost Of $88,207.65 Each, Delivered Less $2,500.00 Each Trade-In Value For Used Units – Budget Line Item #426.740.** Mr. Cramer made a motion to **approve Purchase Of Two ODB LCT6000 Leaf Vacuum Units From Stephenson Equipment, Inc. Under DEP Section 902 Grant And CoStars Pricing For A Cost Of $88,207.65 Each, Delivered Less $2,500.00 Each**

Trade-In Value For Used Units – Budget Line Item #426.740. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

9. **Approve Seasonal Truck/Plow Driver Rates: With CDL License - $30.00 Per Hour; No CDL License - $25.00 Per Hour.** Ms. Shukaitis made a motion to **approve Seasonal Truck/Plow Driver Rates: With CDL License - $30.00 Per Hour; No CDL License - $25.00 Per Hour.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

10. **Approve Board Of Supervisors' 2022 Regular Meeting Schedule: January 3 At 3 PM Following Reorganization; First & Third Tuesdays Every Month At 7 PM Except January (3rd & 18th) & May (3rd & 16th)*.** Ms. Shukaitis made a motion to **approve Board Of Supervisors' 2022 Regular Meeting Schedule: January 3 At 3 PM Following Reorganization; First & Third Tuesdays Every Month At 7 PM Except January (3rd & 18th) & May (3rd & 16th)*.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

11. **Approve And Adopt 2022 Township General Fund Budget In The Amount Of $11,591,219.00.** Mr. Cramer made a motion to **approve And Adopt 2022 Township General Fund Budget In The Amount Of $11,591,219.00.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0

Executive Session: Mr. Cramer made a motion to **go into executive session at 7:57 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:39 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. There were none.

There being no further business, Ms. Shukaitis made a motion to **adjourn the meeting at 8:40 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary