TOWNSHIP OF STROUD

BOARD OF SUPERVISORS

MEETING MINUTES

REGULAR MEETING, February 4, 2020, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Ass't Secretary, Christine A. Wilkins at 7:00 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Supervisor/Ass't Treasurer, Edward C. Cramer; Vice Chairwoman, Jennifer Shukaitis; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items) There were no public comments.

Approve Reorganization Meeting Minutes: January 6, 2020. Mr. Cramer moved to **approve Reorganization Meeting Minutes: January 6, 2020.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Regular Meeting Minutes: January 21, 2020. Ms. Shukaitis moved to **approve Regular Meeting Minutes: January 21, 2020.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: General Fund: $101,207.82. Mr. Cramer moved to **approve Payment Of Bills: General Fund: $101,207.82.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Golf Course Fund: $3,785.10. Ms. Shukaitis moved to **approve Payment Of Bills: Golf Course Fund: $3,785.10.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Old Business:

1. **Refer Draft Wellhead Protection Ordinance To Township And County Planning Commissions For Review And Recommendation; Set Hearing Date And Time.** Mr. Cramer moved to **table the Draft Wellhead Protection Ordinance To Township And County Planning Commissions For Review And Recommendation until February 18, 2020.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Open Spring Clean-up Bids.** Mr. Weitzmann opened and read the 2 bids received aloud. First bid, Waste Management, $30.00 per cubic yard of solid waste, total bid of $30,000.00. Second bid, Northeast Cartage, LLC, $50.00 per cubic yard of solid waste and any container over 10 tons will be $80.00 per cubic yard. This bid did not give a total amount. Mr. Cramer moved to **table Spring Clean-up Bids for further review and will be awarded at the next meeting on February 18, 2020.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

2. **Approve Signing And Entering Into Agreements With Tom Josiah Consulting, LLC For Pre-Audit Accounting Services For The Township And Stroud Township Sewer Authority Subject To Solicitor's Final Language Approval.** Ms. Shukaitis moved to **approve Signing And Entering Into Agreements With Tom Josiah Consulting, LLC For Pre-Audit Accounting Services For The Township And Stroud Township Sewer Authority Subject To Solicitor's Final Language Approval.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

3. **Approve Request By Hayward Laboratories To Extend Recording Of Parking Expansion Land Development Plan Until May 23, 2020.** Mr. Cramer moved to **approve Request By Hayward Laboratories To Extend Recording Of Parking Expansion Land Development Plan Until May 23, 2020.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

4. **Adopt Resolution No. 2020-32 Authorizing Township Chairwoman And Manager/Treasurer To Execute Municipal Assistance Grant Contract And Related Documents And Approve Signing And Entering Into**

DCED Municipal Assistance Grant Contract For $35,000.00 In Funding Towards Hamilton-Stroud-Pocono-Stroudsburg Regional Comprehensive Plan. Ms. Shukaitis moved to **adopt Resolution No. 2020 - 32 Authorizing Township Chairwoman And Manager/Treasurer To Execute Municipal Assistance Grant Contract And Related Documents And Approve Signing And Entering Into DCED Municipal Assistance Grant Contract For $35,000.00 In Funding Towards Hamilton-Stroud-Pocono-Stroudsburg Regional Comprehensive Plan.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

5. **Approve Real Estate Tax Exemption For Veteran George Gonzalez, 1049 Brushy Mountain Road, As Certified By PA State Veterans' Commission.** Mr. Cramer moved to **approve Real Estate Tax Exemption For Veteran George Gonzalez, 1049 Brushy Mountain Road, As Certified By PA State Veterans' Commission.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

6. **Approve Training For Public Works Crew On Versalift VO-255 RV Aerial Device By Versalift East For A Price Of $400 On Thursday, February 13.** Ms. Shukaitis moved to **approve Training For Public Works Crew On Versalift VO-255 RV Aerial Device By Versalift East For A Price Of $400 On Thursday, February 13.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

7. **Approve Stroud Region Open Space & Recreation Commission's (SROSRC) Levee Loop Trail Run and Walk on Sunday, June 7th On Township Property And Assist With Traffic Control Plan Approved By PennDOT.** Mr. Cramer moved to **approve Stroud Region Open Space & Recreation Commission's (SROSRC) Levee Loop Trail Run and Walk on Sunday, June 7th On Township Property And Assist With Traffic Control Plan Approved By PennDOT.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

8. **Refer SROSRC'S Stroud Region Trail Gap Analysis To Township Planning Commission For Review And Recommendation.** Ms. Shukaitis moved to **refer SROSRC'S Stroud Region Trail Gap Analysis To Township Planning Commission For Review And Recommendation.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

9. **Approve Disposal Of Mulch At Gaunt Road Through Victory Gardens Inc.** Mr. Cramer moved to **approve Disposal Of Mulch At Gaunt Road Through Victory Gardens Inc.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

10. **Approve Use Of Township Meeting Room For Census 2020 Training On March 30 And April 6 From 8 AM To 5 PM.** Mr. Cramer moved to **approve Use Of Township Meeting Room For Census 2020 Training On March 30 And April 6 From 8 AM To 5 PM.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

11. **Schedule Workshop To Discuss Draft Short-Term Rental Ordinance.** Mr. Cramer moved to **set the Workshop To Discuss Draft Short-Term Rental Ordinance for Monday, February 10, 2020 at 2 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Shukaitis made **a motion to go into executive session at 7:13 P.M. to discuss litigation, real property and personnel matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session 7:45 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions to come before the Board. Ms. Shukaitis made a motion to **refer the Auto Body Repair Ordinance to the Planning Commission.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer **made a motion to adjourn the meeting at 7:46 P.M.** Ms. Shukaitis seconded the motion. All voted voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary