TOWNSHIP OF STROUD

BOARD OF SUPERVISORS

MEETING MINUTES

REGULAR MEETING, February 18, 2020, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Ass't Secretary, Christine A. Wilkins at 7:00 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Supervisor/Ass't Treasurer, Edward C. Cramer; Vice Chairwoman, Jennifer Shukaitis; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items) There were no comments.

Approve Regular Meeting Minutes: February 4, 2020. Mr. Cramer moved to **approve Regular Meeting Minutes: February 4, 2020.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: General Fund: $56,681.40. Ms. Shukaitis moved to **approve Payment Of Bills: General Fund: $56,681.40.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Golf Course Fund: $1,961.90. Mr. Cramer moved to **approve Payment Of Bills: Golf Course Fund: $1,961.90.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of January. Mr. Eppley read the report aloud. Mr. Cramer moved to **accept the Treasurer's Report: Month of January.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported the Hamilton-Stroud-Pocono-Stroudsburg representatives are still working on the comprehensive plan. He will be meeting with Mrs. Alker and Ms. Shukaitis to work on a few items before the next meeting on March 24 at 6pm**.** Preparation is underway with Pat Calpin for the next DEP Section 902 grant round application and meeting DEP on February 28. Mr. Walker is working on equipment pricing**.** The eligible max amount for this grant is $350,000.00. Pre-audit preparation is underway with township and sewer authority staff along with Tom Josiah, accounting consultant. Mr. Eppley had a meeting last week with Little League and ESU representatives to discuss the lease agreement and remaining improvements. The townships application for the federal funding to replace the Croasdale Road bridge was identified for programing as one of three projects in PA. He is working with RKR Hess to complete and return additional information requested. Ms. Shukaitis moved to **accept the Manager's Report.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Public Works Dept. Report: Douglas Walker's report stated the cleanup of the Bezdzecki property is complete. A few things they are working on are cleaning trees out of the right-of-ways on Cherry Canyon Road, Golf course tree and pool house removal and cold patching. We have been out in the parks picking up debris and filling doggie pots. Since it's been so nice out we are seeing more people in the parks lately. We have had an overabundance of mulch again and within the past few weeks Victory Gardens has taken 60 dump trucks full. And as always we are working on Request for Action forms as the come in.

Police Report: Officer Raymond asked if there were any questions or comments on the recent report that has been distributed. There were none. He reported on traffic and speeding issues in specific areas throughout the township. One robbery was reported since the last meeting. Another Officer was sworn in and started last week and they're in the process of doing background checks on two more potential candidates.

Solicitor's Report: Nothing to report outside of Executive Session.

Engineer's Report: Mrs. Alker is working on some outstanding projects as well as completing some items for the MS4 project before the September Report. Ms. Shukaitis will be helping with the public participation and education components of the report.

Fire Department Report: No one there to report.

Old Business:

1. **Award Spring Clean-up Bid.** Mr. Cramer moved to **Award Spring Clean-up Bid to Waste Management at 1,000 cubic yards of solid waste at $30 per cubic yard for a total of $30,000.00.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

2. **Refer Draft Wellhead Protection Ordinance To Township And County Planning Commissions For Review And Recommendation; Manager's Recommendation To Table Until March 17 Meeting.** Mr. Cramer moved to **table Draft Wellhead Protection Ordinance To Township And County Planning Commissions For Review And Recommendation; Manager's Recommendation To Table Until March 17 Meeting.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

3. **Discuss Next Steps For Short-Term Rental Ordinance; Determine Overlay District Locations For Zoning Ordinance Amendment.** The Supervisors scheduled a workshop for Monday, February 24 at 3pm to discuss the overlay areas of the ordinance and any other edits to the draft ordinance.

New Business:

1. **Approve Payment Of First Of Three Installments In The Amount Of $35,893.00 To Stroud Region Open Space and Recreation Commission For Appropriations And Greenways – Payable From ½ Mil Special Park & Recreation Tax Fund ($27,451.00) & General Fund ($8,442.00).** Mr. Cramer moved to **approve Payment Of First Of Three Installments In The Amount Of $35,893.00 To Stroud Region Open Space and Recreation Commission For Appropriations And Greenways – Payable From ½ Mil Special Park & Recreation Tax Fund ($27,451.00) & General Fund ($8,442.00).** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

2. **Appoint Brian Coyne As Alternate Member Of Zoning Hearing Board For A 3-Year Term Expiring January 1, 2023.** Ms. Shukaitis moved to **appoint Brian Coyne As Alternate Member Of Zoning Hearing Board For A 3-Year Term Expiring January 1, 2023.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

3. **Approve Traffic Count On Route 611 By Tri-State Traffic Data At A Cost Of $2,225.00 - Budget Line Item #433.452; Reimbursement By Village Supermarket, Inc.** Mr. Cramer moved to **approve Traffic Count On Route 611 By Tri-State Traffic Data At A Cost Of $2,225.00 - Budget Line Item #433.452; Reimbursement By Village Supermarket, Inc.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

4. **Approve Use Of 20 Ft. x 40 Ft. Tent By Brodhead Creek Regional Authority For Water Festival On Saturday, May 16.** Ms. Shukaitis moved to **approve Use Of 20 Ft. x 40 Ft. Tent By Brodhead Creek Regional Authority For Water Festival On Saturday, May 16.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

5. **Approve $500 Contribution From Developer Recreation Fee Fund To Knights Of Columbus For Brodhead Creek Park Fishing Contest On Saturday, April 18.** Mr. Cramer moved to **approve $500 Contribution From Developer Recreation Fee Fund To Knights Of Columbus For Brodhead Creek Park Fishing Contest On Saturday, April 18.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

6. **Approve Change Of Scope #2 For Engineering Services By RKR Hess At Estimated Cost Of $36,500.00 Plus Reimbursables Pertaining To Mervine Road Bridge Replacement Project - Budget Line Item #438.453.** Ms. Shukaitis moved to **approve Change Of Scope #2 For Engineering Services By RKR Hess At Estimated Cost Of $36,500.00 Plus Reimbursables Pertaining To Mervine Road Bridge Replacement Project - Budget Line Item #438.453.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

7. **Approve Proposal By Hunter & Sons Electric LLC In The Amount Of $2,875.00 To Supply & Install Wiring, Boxes, And 8 Light Fixtures In Glen Brook Clubhouse Basement – Budget Line Item #430.373.** Mr. Cramer moved to **approve Proposal By Hunter & Sons Electric LLC In The Amount Of $2,875.00 To Supply & Install Wiring, Boxes, And 8 Light Fixtures In Glen Brook Clubhouse Basement – Budget Line Item #430.373.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

8. **Ratify Demolition Of Pool House Structure At Glen Brook Golf Course.** Ms. Shukaitis moved to **ratify Demolition Of Pool House Structure At Glen Brook Golf Course.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

9. **Approve Installation Of New Cart Path To No. 1 Tee At Glen Brook Golf Course.** Mr. Cramer moved to **approve Installation Of New Cart Path To No. 1 Tee At Glen Brook Golf Course.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Shukaitis made **a motion to go into executive session at 7:21 P.M. to discuss litigation, real property and personnel matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session 7:59 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions to come before the Board. Mr. Cramer made a motion to **approve the hiring of Brad Cerino back as a Glenbrook seasonal employee starting February 24, 2020 maximum hours of 30 hours at $13.00/hour.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer **made a motion to adjourn the meeting at 8:00 P.M.** Ms. Shukaitis seconded the motion. All voted voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary