TOWNSHIP OF STROUD

BOARD OF SUPERVISORS

MEETING MINUTES

REGULAR MEETING, May 19, 2020, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Ass't Secretary, Christine A. Wilkins at 7:00 P.M., for a virtual on-line meeting of the Board. Also present were Supervisor/Ass't Treasurer, Edward C. Cramer; Vice Chairwoman, Jennifer Shukaitis; Township Manager, Daryl A. Eppley; Township Staff Engineer, Donna Alker, P.E.; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items). There were no public comments.

Approve Regular Meeting Minutes: May 5, 2020. Mr. Cramer moved to **approve Regular Meeting Minutes: May 5, 2020.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: General Fund: $67,922.86. Ms. Shukaitis moved to **approve Payment Of Bills: General Fund: $67,922.86.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills Golf Course Fund: $13,041.12. Mr. Cramer moved to **approve Payment Of Bills Golf Course Fund: $13,041.12.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Loan: Wayne Bank – G.O. Bond 2011A: $39,566.00 (EIT Open Space Fund). Ms. Shukaitis moved to a**pprove Payment of Loan: Wayne Bank – G.O. Bond 2011A: $39,566.00 (EIT Open Space Fund).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Loan: BB&T Bank – G.O. Note 2016: $598,974.41 (EIT Open Space Fund). Mr. Cramer moved to **approve Payment of Loan: BB&T Bank – G.O. Note 2016: $598,974.41 (EIT Open Space Fund).** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of April. Mr. Eppley read the Treasurer's Report aloud**.** Ms. Shukaitis moved to **accept the Treasurer's Report for the Month of April.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley gave his May update. The Township is continuing to operate under the Disaster Emergency Declaration by the Supervisors on March 20th. All Township staff is back to regular work schedule. The online payment option through MuniciPAY, on the Township's website, has been establish and is working. Spring Leaf collection ended last Friday and Spring Clean-up is next week, Wednesday through Saturday. We are waiting on the status of the PennDOT Multimodle Grant and GeenLightGo Grant is also in question because of Covid19 pandemic impact on state funding. Today compared to last year real estate tax revenues are down approximately $163,000.00, earned income and LST taxes combined are up around $12,000.00, real estate transfer tax revenues are up around $10,000.00. The Police Commission is preparing for contract negotiations with the police union. The golf course has been busy and operating under the state agencies' guidelines. Our park patrol is to start this weekend. There will be no picnicking at the parks, banners are in and will be posted by the weekend. Mr. Cramer made a motion to **accept the Manager's Report.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Public Works Dept. Report: Douglas Walker reported the Road Crew has been working on patching in the areas of Wallace Street, Tanite Road., Frantz Road., Ramblebush Road. and Metzgar Road as we are preparing for both chip sealing and ultra-thin coat projects. We are preparing for Spring Clean-Up. Over the past few weeks Gaunt Road has been very busy. And as always we are working hard on the Request for Action" forms as they come in as much as possible considering the small groups we are working in.

Police Report: Capt. Gasper is happy to report not one employee, officer or staff member has gotten sick. They took precaution early on and he feels that helped the department. They have been dealing with crazy work schedules but it seems to be working out. Some stats to report, violent crime is down 26%, however, domestic violence crime is up 270% and this seems to be the same throughout areas that have been hit the hardest. Most

other crimes are down besides DUI arrests, which is up 45%. Total calls for service are down 28%-30% from last year, which is typical nationwide. The only thing to report unfortunately was a homicide on April 1, and there is nothing new to report.

Solicitor's Report: Nothing to report.

Engineer's Report: Mrs. Alker said she did submit a written report. She had taken this time while working from home to do some webinars, one with PSATS and another with the Brodhead Watershed Association for the MS4 storm water permit series. She is continuing to work on the Zoning Ordinance amendments. The DMAP application was finalized and was sent out at the end of April. She said May 27th Planning Commission meeting will also be held via Zoom. She said there's been a lot of applications coming in. There are three on the agenda so far and two more coming. Hayward Lab is putting an addition on to make hand sanitizer which means they are withdrawing the parking application and focusing on the new addition. Mountain Hollow is still working out some outstanding items.

Fire Department Report: No one present to report.

At this time State Representative Maureen Madden joined the meeting. She asked if there were any concerns or needs of the Township that maybe she can help with. And she wanted to discuss the HB2412, with regards to realtors and explain the reason why she voted the way she did.

Old Business: None From Prior Meeting Agendas.

New Business:

1. **Approve Stroudsburg Area School District Graduation Fireworks At Knights Park On Date To Be Determined Subject To: 1) Site Plan, 2) Stroud Township Being Named As Additional Insured, 3) Notification Of Stroudsburg And Township Fire Departments Of Event, And 4) Temporary Closure Of Knights Lane For Set- Up, Show And Cleanup By School District Personnel.** Mr. Cramer moved to **approve Stroudsburg Area School District Graduation Fireworks At Knights Park On Date To Be Determined Subject To: 1) Site Plan, 2) Stroud Township Being Named As Additional Insured, 3) Notification Of Stroudsburg And Township Fire Departments Of Event, And 4) Temporary Closure Of Knights Lane For Set- Up, Show And Cleanup By School District Personnel.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

2. **Approve Offering For Sale 2005 Mack Granite Truck Model CV712 "As-Is" With Plow, Spreader And Other Attached Equipment To Municipalities For $50,000.00.** Ms. Shukaitis moved to **approve Offering For Sale 2005 Mack Granite Truck Model CV712 "As-Is" With Plow, Spreader And Other Attached Equipment To Municipalities For $50,000.00.** Mr. Cramer seconded the motion. All voted voted aye, motion carried 3-0.

3. **Approve Two Partial Payments For Engineering Services By RKR Hess Towards Mervine Road Bridge Replacement Project: 1) $4,561.50 For Environmental Permitting, And 2) $5,251.10 For New Bridge Construction Plans/Specs - Budget Line Item #438.453.** Mr. Cramer moved to **approve Two Partial Payments For Engineering Services By RKR Hess Towards Mervine Road Bridge Replacement Project: 1) $4,561.50 For Environmental Permitting, And 2) $5,251.10 For New Bridge Construction Plans/Specs - Budget Line Item #438.453.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

4. **Discuss Adopting Draft Fireworks Ordinance.** There was a discussion on different options for a fireworks ordinance. Mr. Eppley said he will revisit already existing ordinances and see if we just need to straigthen them or work with what we have. Capt. Gasper he will also review their procedures.

Executive Session: Mr. Cramer made **a motion to go into executive session at 7:53 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:10 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions to come before the Board, there were no motions.

There being no further business, Ms. Shukaitis **made a motion to adjourn the meeting at 8:10 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary