TOWNSHIP OF STROUD

BOARD OF SUPERVISORS

MEETING MINUTES

REGULAR MEETING, May 5, 2020, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Ass't Secretary, Christine A. Wilkins at 7:00 P.M., for a virtual on-line meeting of the Board. Also present were Supervisor/Ass't Treasurer, Edward C. Cramer; Vice Chairwoman, Jennifer Shukaitis; Township Manager, Daryl A. Eppley; Township Staff Engineer, Donna Alker, P.E.; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items) There were no public comments received.

Approve Regular Meeting Minutes: April 21, 2020. Mr. Cramer moved to **approve Regular Meeting Minutes: April 21, 2020.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: General Fund: $83,202.85. Ms. Shukaitis moved to **approve Payment Of Bills: General Fund: $83,202.85.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Golf Course Fund: $3,464.42. Mr. Cramer moved to **approve Payment Of Bills: Golf Course Fund: $3,464.42.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Old Business:

1. **Tabled Until May 5 Meeting: Referral Of Draft Wellhead Protection Ordinance To Township And County Planning Commissions For Review And Recommendation; Set Hearing Date For June 16 At 7 PM.** Mr. Cramer made a motion to **refer the Draft Wellhead Protection Ordinance To Township And County Planning Commissions Once Township Manager, Mr. Eppley and Township Engineer, Mrs. Alker have incorporated comments and also any comments they'd like to add from PA American Water and Brodhead Creek Regional Authority For Review and Set Hearing Date For June 16 At 7 PM.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

2. **Tabled Until May 5 Meeting: Short-Term Rental Ordinance: Solicitor Prepared Draft Zoning Ordinance Amendment (Ordinance No. 2 – 2020) & Draft Ordinance No. 3 – 2020, Short-Term Rental Use Regulations Incorporating Township Staff Engineer Comments; Finalize Section 7 Occupancy Standards.** Mr. Cramer made a motion to **refer the Short-Term Rental Ordinance To The Stroud Township And Monroe County Planning Commissions Subject To Changes In Section 7 With Regards To Total Occupancy Based On The Number Of Bedrooms And Set A Hearing Date For June 16 At 7 PM.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

3. **Tabled Until May 5 Meeting: Approve Purchase & Installation Of Replacement Water Heater In Municipal Center For $2,600.00; Ratify Purchase & Installation Of Water Heater By Mark Williams Inc. For A Price Of $1,200.00 - Budget Line Item #409.373.** Ms. Shukaitis made a motion to **approve the Purchase & Installation Of Water Heater By Mark Williams Inc. For A Price Of $1,200.00 - Budget Line Item #409.373.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Approve Decision And Order For The Request For Exemption From The Minimum Well Isolation Distance By Three Brothers Investments, LLC And Jorge Guiterrez.** Mr. Cramer moved to **approve Decision And Order For The Request For Exemption From The Minimum Well Isolation Distance By Three Brothers Investments, LLC And Jorge Guiterrez.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

2. **Approve Proposal By Asphalt Maintenance Solutions LLC In The Amount Of $3,850.00 For Road Sealer Truck With Operator (11 Hours @ $350/Hour) And 4,000 Gallons Of CRS2PM Emulsion Through CoStars @ $2.00/Gallon (May's Index) For $8,000.00 - Budget Line Item #438.600.** Ms. Shukaitis moved to **approve Proposal By Asphalt Maintenance Solutions LLC In The Amount Of $3,850.00 For Road Sealer Truck**

With Operator (11 Hours @ $350/Hour) And 4,000 Gallons Of CRS2PM Emulsion Through CoStars @ $2.00/Gallon (May's Index) For $8,000.00 - Budget Line Item #438.600. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

3. **Approve Purchase Of 125 Tons Of AASHTO #8 "E" Aggregate At Price Of $23.75 Per Ton Delivered From 209 Enterprises For A Cost Of $2,968.75 For Road Chip Sealing - Budget Line Item #438.470.** Mr. Cramer moved to **approve Purchase Of 125 Tons Of AASHTO #8 "E" Aggregate At Price Of $23.75 Per Ton Delivered From 209 Enterprises For A Cost Of $2,968.75 For Road Chip Sealing - Budget Line Item #438.470.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

4. **Ratify Opening Of Glen Brook Golf Course On May 1 Under Guidance By Governor Wolf And State Agencies.** Ms. Shukaitis moved to **approved Opening Of Glen Brook Golf Course On May 1 Under Guidance By Governor Wolf And State Agencies.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

5. **Authorize Golf Course Superintendent And Golf Pro To Hire Seasonal Employees As Needed At 2019 Wage Rates In Accordance With Approved 2020 Golf Course Budget.** Mr. Cramer moved to **authorize Golf Course Superintendent And Golf Pro To Hire Seasonal Employees As Needed At 2019 Wage Rates In Accordance With Approved 2020 Golf Course Budget.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

6. **Ratify Township Engineer Attendance At PSATS Virtual Seminars On May 4 & 5 For Professional Credits; Approve $95.00 Reimbursement.** Ms. Shukaitis moved to **approved Township Engineer Attendance At PSATS Virtual Seminars On May 4 & 5 For Professional Credits; Approve $95.00 Reimbursement.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

7. **Approve Rescheduling Of June 2 Regular Meeting And Auto Body Repair Ordinance Hearing To June 1 At 7 PM Due To PA Primary Election.** Mr. Cramer moved to **approve Rescheduling Of June 2 Regular Meeting And Auto Body Repair Ordinance Hearing To June 1 At 7 PM Due To PA Primary Election.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

8. **Approve Advertising For Separate Bids For: 1) Single And Double Seal Coat, And 2) Ultra-Thin Bonded Wearing Course Overlay On Certain Township Roads For May 26 Submittal And June 1 Award.** Mr. Cramer moved to **approve Advertising For Separate Bids For: 1) Single And Double Seal Coat, And 2) Ultra-Thin Bonded Wearing Course Overlay On Certain Township Roads For May 26 Submittal And June 1 Award.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

9. **Discuss Knights Of Columbus Fishing Contest Rescheduled For May 23 At Brodhead Creek Park.** Ms. Shukaitis moved to **support cancelling Knights Of Columbus Fishing Contest Rescheduled For May 23 At Brodhead Creek Park.** Mr. Cramer seconded the motion. All voted voted aye, motion carried 3-0.

10. **Discuss Suspending Issuance Of Yard And Garage Sale Permits Until Further Notice.** Mr. Cramer moved to **approve Suspending Issuance Of Yard And Garage Sale Permits Until Further Notice.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

11. **Discuss No Picnicking In Parks Until Further Notice; Authorize Removal Of Picnic Tables From Pavilions.** Mr. Cramer moved to **approve No Picnicking In Parks Until Further Notice; Authorize Removal Of Picnic Tables From Pavilions.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Shukaitis made **a motion to go into executive session at 7:26 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:18 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions to come before the Board. Mr. Cramer made a motion to **bring back all Public Works and Office Staff employees to come back to full time starting May 11.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Ms. Shukaitis **made a motion to adjourn the meeting at 8:19P.M.** Mr. Cramer seconded the motion. All voted voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary