TOWNSHIP OF STROUD

BOARD OF SUPERVISORS

MEETING MINUTES

REGULAR MEETING, July 7, 2020, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:07 P.M., for a live and virtual on-line meeting of the Board. Also present were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Staff Engineer, Donna Alker, P.E. Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items) Michael and Rosaly Franolich from 999 Metzgar Road asked for an update on the Short Term Rental Ordinance. Mr. Eppley informed them there is a scheduled workshop on July 13 at 7PM.

Approve Regular Meeting Minutes: June 1, 2020. Mr. Cramer moved to **approve Regular Meeting Minutes: June 1, 2020.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: June 1, 2020 (Auto Body Repair). Ms. Shukaitis moved to **approve Public Hearing Minutes: June 1, 2020 (Auto Body Repair).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: June 16, 2020 (Wellhead Protection Overlay District). Mr. Cramer moved to **approve Public Hearing Minutes: June 16, 2020 (Wellhead Protection Overlay District).** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: General Fund: $90,029.21. Ms. Shukaitis moved to **approve Payment Of Bills: General Fund: $90,029.21.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Golf Course Fund: $7,940.29. Mr. Cramer moved to **approve Payment Of Bills: Golf Course Fund: $7,940.29.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Old Business: None From Prior Meeting Agendas

New Business:

1. **Hayward Laboratories Land Development Plan – Planning Commission Recommendation: Action Deadline: 8-25-20.** Mr. Cramer made a motion to **approve waiver from section 27-603b regarding parking lot and section 22-309.6 regarding the compactor location.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **approve the Land Development Plan for Hayward Laboratories conditioned upon the satisfaction of the Township Engineer's report, payment of any outstanding review fees, approval of any outside agencies, and receipt of Recreation Fee in lieu of open space in the amount of $2,120.00.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Refund Of Security And Engineering Escrow In The Amounts Of $187,935.00 & $5,000.00, Respectively, For Withdrawn Hayward Laboratories Land Development Plan.** Applicant and Supervisors agreeable to adjust existing escrow amounts for items above.
3. **Approve Security Release Request #29 In The Amount Of $232,818.68 For Mountain Hollow Subdivision Improvements Per Township Staff Engineer Recommendation.** Ms. Shukaitis moved to **approve Security Release Request #29 In The Amount Of $232,818.68 For Mountain Hollow Subdivision Improvements Per Township Staff Engineer Recommendation.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Signing And Recording Easement Agreements With Herbert David; James, Donna & Michael McCain, And GF3, LLC Pertaining To Mervine Road Bridge Replacement Project.** Mr. Cramer moved to **approve Signing And Recording Easement Agreements With Herbert David; James, Donna & Michael McCain, And GF3, LLC Pertaining To Mervine Road Bridge Replacement Project.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

5. **Approve Partial Payment Of $985.20 For Engineering Services By RKR Hess Towards Environmental Permitting For Mervine Road Bridge Replacement Project - Budget Line Item #438.453.** Ms. Shukaitis moved to **approve Partial Payment Of $985.20 For Engineering Services By RKR Hess Towards Environmental Permitting For Mervine Road Bridge Replacement Project - Budget Line Item #438.453.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

6. **Approve Payment Of $792.49 To ARGS Technology, LLC For Meraki Access Point Wiring & Device Installation - Budget Line Item #409.740.** Mr. Cramer moved to **approve Payment Of $792.49 To ARGS Technology, LLC For Meraki Access Point Wiring & Device Installation - Budget Line Item #409.740.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

7. **Approve Payment Of $9,384.24 For Asphalt Emulsion Under Co-Stars Contract And Payment Of $4,025.00 For Truck Rental To Asphalt Maintenance Solutions, LLC For Chip Sealing – Budget Line Item #438.600.** Ms. Shukaitis moved to **approve Payment Of $9,384.24 For Asphalt Emulsion Under Co-Stars Contract And Payment Of $4,025.00 For Truck Rental To Asphalt Maintenance Solutions, LLC For Chip Sealing – Budget Line Item #438.600.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

8. **Approve Quote From Signal Service To Install New Preemption Card And Replace Two Preemption Detectors Damaged By Lightning At Four-Lane Route 209 And Shafers Schoolhouse Road Signal For A Price Of $4,049 - Budget Line Item #433.452.** Mr. Cramer moved to **approve Quote From Signal Service To Install New Preemption Card And Replace Two Preemption Detectors Damaged By Lightning At Four-Lane Route 209 And Shafers Schoolhouse Road Signal For A Price Of $4,049 - Budget Line Item #433.452.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

9. **Approve Payment Of $33,600.00 To Waste Management Of PA, Inc. For Spring Clean-Up Dumpsters And Waste Disposal - Budget Line Item #427.365.** Ms. Shukaitis moved to **approve Payment Of $33,600.00 To Waste Management Of PA, Inc. For Spring Clean-Up Dumpsters And Waste Disposal - Budget Line Item #427.365.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

10. **Approve Re-Paving Of Hammond Lane And Roosevelt Street From Mill Creek Road To Yetter Park By Township Road Crew At An Estimated Material Cost Of $19,020.00 - Budget Line Item #438.600.** Mr. Cramer moved to **approve Re-Paving Of Hammond Lane And Roosevelt Street From Mill Creek Road To Yetter Park By Township Road Crew At An Estimated Material Cost Of $19,020.00 - Budget Line Item #438.600.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

11. **Approve $500.00 Contribution To Brodhead Watershed Association For Adopt-A-Stream Stewardship – Budget Line Item #460.007.** Mr. Cramer moved to **approve $500.00 Contribution To Brodhead Watershed Association For Adopt-A-Stream Stewardship – Budget Line Item #460.007.** Ms. Shukaitis seconded the motion. Ms. Shukaitis abstained from voting. Mrs. Wilkins and Mr. Cramer voted aye, motion carried 2-0.

12. **Ratify Opening Big Pines Park And Approve No Picnicking Policy At Big Pines Park Until Further Notice.** Ms. Shukaitis moved to **ratify Opening Big Pines Park And Approve No Picnicking Policy At Big Pines Park Until Further Notice.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

13. **Approve Use Of Creekview Park Grass Field By Stroudsburg Little League Minors And Coaches.** Mr. Cramer moved to **approve Use Of Creekview Park Grass Field By Stroudsburg Little League Minors And Coaches.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

14. **Approve Forming Safety Committee Comprised Of Township Office Staff And Road Crew Members.** Mr. Cramer moved to **approve Forming Safety Committee Comprised Of Township Office Staff And Road Crew Members.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Mr. Cramer made **a motion to go into executive session at 7:34 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:48 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions to come before the Board. Ms. Shukaitis made a motion **to hire Dylan Pontius as a Seasonal Employee at $12.00/hour for a 40 hour work week starting July 13, 2020.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Ms. Shukaitis **made a motion <u>to adjourn the meeting at 8:50 P.M.</u>** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary