# TOWNSHIP OF STROUD

## BOARD OF SUPERVISORS

## MEETING MINUTES

## REGULAR MEETING, August 4, 2020, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa.. Also present were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Staff Engineer, Donna Alker, P.E.; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

**Public Comments: (Non-Agenda Items)** Two Township residents came to express their concerns over the parking, usage of our parks and stream and the amount of trash that has been left behind on Stokes Mill Road. Tara Renner commented on the amount of cars and garbage that accumulated during the past few weekends, but did acknowledge the situation had gotten better after the Township Road Department put up Tow Away signs and No Parking signs. She did ask if the signs would be enforced. Mr. Cramer said that is why they are up. It will be enforced. Richard Butz was also present and asked who is responsible for the enforcement? Mr. Eppley explained Park Patrol and SARP.

**Approve Joint Special Meeting Minutes: July 13, 2020.** Ms. Shukaitis moved to **approve Joint Special Meeting Minutes: July 13, 2020.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

**Approve Payment Of Bills: General Fund: $23,400.01.** Mr. Cramer moved to **approve Payment Of Bills: General Fund: $23,400.01**. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment Of Bills: Golf Course Fund: $5,249.76.** Ms. Shukaitis moved to **approve Payment Of Bills: Golf Course Fund: $5,249.76.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

**Old Business:**

**1. Final Draft Short-Term Rental Overlay District Zoning Ordinance Amendment & Final Draft Short-Term Rental Use And Regulations Ordinance – Set Hearing Date; Refer To County & Township Planning Commissions.** Mr. Cramer made a motion to **refer the Short-Term Rental Ordinance Overlay District Zoning Ordinance Amendment & Final Draft Short-Term Rental Use And Regulations Ordinance to the Township and County Planning Commission and Hearing date set for September 15, at 7 PM.** Ms. Shukaitis seconded. All voted aye, motion carried 3-0.

**New Business:**

**1. Driebe Family L.P. Minor Subdivision Plan – Planning Commission Recommendation – Action Deadline: September 15, 2020.** Mr. Cramer made a motion to **approve the request modification section 222054B3 which requires a location map and scale. Also, approve request modification section 233031I1 requiring 150 foot buffer**. Ms. Shukaitis seconded. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **approve Driebe Family L.P Minor Subdivision Plan condition upon the resolution of any outstanding review fees, any Engineer comments from letter dated 8/3/2020 and prior to recording final plan get written evidence from SEO that all lots meet PADEP requirements.** Ms. Shukaitis Seconded. All voted aye, motion carried 3-0.

**2. Kim A. Cox Minor Subdivision Plan – Planning Commission Recommendation – Action Deadline: August 25, 2020.** Mr. Cramer made a motion to **approve request for modification from section 222054B.26 regarding showing approximate location of wet land, steep slope, drainage channels and 100 year flood plain within 200 feet of subdivision; request for modification from section 222054B.8 requiring surveying remaining land; requests for modification from section 222054B.20 requiring to show net lot area for remaining land**. Ms. Shukaitis seconded. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **approve Kim A. Cox Minor Subdivision Plan**. Ms. Shukaitis seconded. All voted aye, motion carried 3-0.

**3. RGB Enterprises, Inc. Request For Modifications.** Ms. Shukaitis made a motion **to approve modification for 150 foot wetland buffer requirement and 100 foot pond buffer requirement from section 23-303.1I 1 & 2 of the Township Code.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

4. **Authorize Payment Of $4,250.00 To Josie Porter Farm/C.S.A. For Concrete Floor In New Pole Building Used For Food Processing And Equipment Storage – Budget Line Item #454.780.** Mr. Cramer moved to **authorize Payment Of $4,250.00 To Josie Porter Farm/C.S.A. For Concrete Floor In New Pole Building Used For Food Processing And Equipment Storage – Budget Line Item #454.780.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

5. **Ratify Submittal Of COVID-19 County Relief Block Grant Application In The Amount Of $15,496.59 As May Be Amended.** Mr. Cramer motion to **approve Submittal Of COVID-19 County Relief Block Grant Application In The Amount Of $15,496.59 As May Be Amended.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

6. **Ratify Closing Engineering Escrow Account For Plaza 611 In The Amount Of $10,000 To Reimburse Township General Fund For Unpaid Engineer Review Fees.** Ms. Shukaitis moved to **approve Closing Engineering Escrow Account For Plaza 611 In The Amount Of $10,000 To Reimburse Township General Fund For Unpaid Engineer Review Fees.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

7. **Ratify Closing Engineering Escrow Account For Suburban Realty In The Amount Of $5,000 To Reimburse Township General Fund For Unpaid Engineer Review Fees.** Mr. Cramer motion to **approve Closing Engineering Escrow Account For Suburban Realty In The Amount Of $5,000 To Reimburse Township General Fund For Unpaid Engineer Review Fees.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

8. **Approve $1,000 Contribution To The Kettle Creek Environmental Fund For Educational Programs – Budget Line Item #460.008.** Ms. Shukaitis moved to **approve $1,000 Contribution To The Kettle Creek Environmental Fund For Educational Programs – Budget Line Item #460.008.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

9. **Approve Advertising, And Ordering And Mailing Postcards, For Fall Leaf Collection Scheduled To Start October 13.** Mr. Cramer moved to **approve Advertising, And Ordering And Mailing Postcards, For Fall Leaf Collection Scheduled To Start October 13.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

10. **Open Pavement Marking Bids**. Mr. Weitzmann opened and read the two bids that were received aloud. See attached Bid Result Sheet. Mr. Cramer moved to **award Pavement Markings Bid to Alpha Space Control Company pending review and approval by the Township Solicitor and Township Manager; And receipt of satisfactory Performance Bond.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**Executive Session:** Ms. Shukaitis made **a motion to go into executive session at 7:47 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 7:57 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions to come before the Board. There were none.

There being no further business, Mr. Cramer **made a motion to adjourn the meeting at 7:59 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary