TOWNSHIP OF STROUD

BOARD OF SUPERVISORS

MEETING MINUTES

REGULAR MEETING, August 17, 2021, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance.

Public Comments: (Non-Agenda Items) There were no public comments.

Approve Regular Meeting Minutes: August 3, 2021. Ms. Shukaitis made a motion to **Approve Regular Meeting Minutes: August 3, 2021.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: General Fund: $129,770.64. Mr. Cramer made a motion to **Approve Payment Of Bills: General Fund: $129,770.64. .** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Golf Course Fund: $6,227.85. Ms. Shukaitis made a motion to **Approve Payment Of Bills: Golf Course Fund: $6,227.85.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of July, 2021. Mr. Eppley read the report aloud. Mr. Cramer noted the American Rescue Plan Grant money is included in the General Account and we will be creating a separate account for that. Mr. Cramer made a motion to **accept the Treasurer's Report: Month of July, 2021.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley said he heard back from McCormick Taylor consultant, she provided the written approval to proceed with the bidding of the Mervine Road bridge replacement project. Sweeping and fog sealing remains to be done for the paving project in Millbrook and Norton Farms. Depending on the weather the chip sealing will be completed on Ryan Drive and Larsens Lane. He will be meeting with Penn Hills owner and an asbestos inspector next week to inspect the site before demolition debris in hauled away as directed by DEP. He asked Dave Manter, Building Code Inspector for his input on contractors that install wireless alarm systems so he can discuss with the owner of Eagle Valley Senior Housing. They have been having high number of nuisance alarm calls. The draft county Hazard Mitigation Plan is at PA Emergency Management Agency for review and then will go for federal review. The Notice of Termination approval letter has been received from the Conservation District regarding the NPDES permit for Route 611 improvements related to the St. Luke's project. Ms. Shukaitis came up with a volunteer's application and has been added to our website. Our DEP Section 902 grant agreement for $350,000.00 is expected to be fully executed and returned to us before the end of the month.

Public Works Dept. Report: Mr. Eppley read Douglas Walker's report. The Road Crew has been working on the following projects, Olde Mill Run speed humps have been painted and the intersections at Lowes, 4 Lane 209, Rt 447and Rt 191 painting has been completed. They trimmed trees at and around Roosevelt through to Learn Lane and Cobble Lane. The paving is complete at Deerfield Drive, Wooddale Circle and Locust Lane. And as always they are working hard on the "Request for Action" forms as they come in.

Police Report: Officer Raymond summarized the activity for the month and updated the Board on the status of potential new hires. Mr. Cramer had some questions regarding classes/trainings he attended on how to handle difficult people and difficult situations. Officer Raymond said the classes were helpful online tools and he would get some more information if the Township was interested in taking these online trainings.

Solicitor's Report: Nothing to report outside of Executive Session.

Engineer's Report: Mr. Eppley read from Mrs. Alker's report, she has to get the annual report for MS4 Storm water permit done by September 30th. She's working with Mr. Walker on getting spill containment supplies to have on site. Planning Commission had a workshop on August 2nd on zoning amendments and another to be scheduled to finish things up on that. She's working on updating the official map with County Planning Commission. The grant funding package for Brushy Mountain Road and Route 447 intersection drainage improvements has been submitted to Senator Scavello. She is meeting with the Technical Committee for the Conservation District regarding the Brodhead/McMichael Act 167 Plan. She is continuing to work on ongoing SALDO projects.

Fire Department Report: No one from the Fire Department attended tonight's meeting again. No report. However, Ann Fanelli, a Township resident was attending the meeting in hopes of speaking to a member of the fire department regarding the 5th Street siren. She lives on Appenzeller Avenue and she feels the siren is very disruptive to the neighborhood. It goes on way to long, and she feels it is not necessary considering they use other forms of communication throughout the department for responding to emergencies. She also feels that if she ever wanted to sell her home it might prevent a potential sale. She was very disappointed no one from the fire department was at the meeting to answer her questions. The Supervisors told her timers will be installed on the siren and will now operate from 9 AM to 9 PM. They also advised her to attend one of their meetings and gave her their meeting schedule.

Old Business:

1. **Fremount Minor Subdivision Plan – Planning Commission Recommendation – Action Deadline: 9/30/2021.** Mr. Cramer made a motion to **table per applicants request.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Take Action On Miller Street Curb & Sidewalk Replacement Project Bids.** Todd Holmes attended the meeting to discuss the bids. There were three bidders and he said they came in very high, much higher than they expected. He said he tried to figure out why they all came in so high and there doesn't seem to be a specific reason. He suggests rebidding in the winter months of 2022 to try to get a jump on the demand for such projects. Mr. Cramer made a motion to **reject the bids for the Miller Street Curb & Sidewalk Replacement Project and rebid mid- January 2022.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

2. **Approve Purchase & Installation Of Siren Timers At A Cost Of $325.00 For Municipal Center & Arlington Firehouses – Budget Line Item #409.740.** Ms. Shukaitis made a motion to **approve Purchase & Installation Of Siren Timers At A Cost Of $325.00 For Municipal Center & Arlington Firehouses – Budget Line Item #409.740.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

3. **Approve Payment In The Amount Of $1,687.00 To Stotz & Fatzinger Office Supplies For 10 New Meeting Room Chairs - Budget Line Item #409.260.** Mr. Cramer made a motion to **approve Payment In The Amount Of $1,687.00 To Stotz & Fatzinger Office Supplies For 10 New Meeting Room Chairs - Budget Line Item #409.260.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

4. **Approve Use Of Township Meeting Room For LTAP Equipment & Worker Safety Class On Sept. 30 From 8 AM To 12 PM.** Ms. Shukaitis made a motion to **approve Use Of Township Meeting Room For LTAP Equipment & Worker Safety Class On Sept. 30 From 8 AM To 12 PM.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

5. **Approve Purchase & Installation Of Plow And Related Parts For A Price Of $8,544.80 For Truck #21 - Budget Line Item #432.245.** Mr. Cramer made a motion to **approve Purchase & Installation Of Plow And Related Parts For A Price Of $8,544.80 For Truck #21 - Budget Line Item #432.245.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

6. **Approve Purchase Of Available Truck Parts For Winter Maintenance At Estimated Cost Of $7,086.00 - Budget Line Item #430.251.** Ms. Shukaitis made a motion to **approve Purchase Of Available Truck Parts For Winter Maintenance At Estimated Cost Of $7,086.00 - Budget Line Item #430.251.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

7. **Approve Donna Alker's Attendance At PSATS Engineers' Fall Seminar On Sept. 28 – Reimburse Her $95.00 Plus Mileage - Budget Line Item #414.460.** Mr. Cramer made a motion to **approve Donna Alker's Attendance At PSATS Engineers' Fall Seminar On Sept. 28 – Reimburse Her $95.00 Plus Mileage - Budget Line Item #414.460.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

8. **Approve Final Security Release #2 In The Amount Of $13,373.50 For Biospectra Land Development Improvements Per Recommendation Of Township Staff Engineer.** Ms. Shukaitis made a motion to **approve Final Security Release #2 In The Amount Of $13,373.50 For Biospectra Land Development Improvements Per Recommendation Of Township Staff Engineer.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

9. **Approve Recreational Target Archery Sessions At Creekview Park By Stroud Region Open Space & Recreation Commission From August 31 To September 21.** Mr. Cramer made a motion to **approve Recreational Target Archery Sessions At Creekview Park By Stroud Region Open Space & Recreation Commission From August 31 To September 21.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

10. **Approve Canterbury Main Road Closure At Estate Drive Requested By Cynthia Jones For Neighborhood Block Gathering On Saturday Sept. 4th From 1 To 5 PM; Notify Emergency Responders.** Ms. Shukaitis made a motion to **approve Canterbury Main Road Closure At Estate Drive Requested By Cynthia Jones For Neighborhood Block Gathering On Saturday Sept. 4th From 1 To 5 PM; Notify Emergency Responders.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

11. **Approve Partial Real Estate Tax Refund Of $13,906.20 From General Fund To Stroud Mall, LLC Based On County Revised Tax Assessment - Budget Line Item #491.002.** Mr. Cramer made a motion to **approve Partial Real Estate Tax Refund Of $13,906.20 From General Fund To Stroud Mall, LLC Based On County Revised Tax Assessment - Budget Line Item #491.002.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

12. **Approve Payment In The Amount Of $3,850.00 To JDM Consultants, LLC For Services Related To DCED Multimodal Grant Application - Budget Line Item #414.317.** Ms. Shukaitis made a motion to **approve Payment In The Amount Of $3,850.00 To JDM Consultants, LLC For Services Related To DCED Multimodal Grant Application - Budget Line Item #414.317.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

13. **Approve Payment In The Amount Of $14,500.00 To Campbell, Rappold & Yurasits LLP For 2020 Township Financial Audit Services - Budget Line Item #402.311.** Mr. Cramer made a motion to **approve Payment In The Amount Of $14,500.00 To Campbell, Rappold & Yurasits LLP For 2020 Township Financial Audit Services - Budget Line Item #402.311.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

14. **Approve Transfer Of $$22,837.68 From Glen Brook Golf Course Fund To Township General Fund For Golf Course Payroll For December, 2020 And January Through March, 2021.** Ms. Shukaitis made a motion to **approve Transfer Of $$22,837.68 From Glen Brook Golf Course Fund To Township General Fund For Golf Course Payroll For December, 2020 And January Through March, 2021.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

15. **Approve $500 Contribution To Knights Of Columbus For Brodhead Creek Park Fishing Contest On October 9 – To Be Paid From Developer Recreation Fee Fund If Event Occurs.** Mr. Cramer made a motion to **approve $500 Contribution To Knights Of Columbus For Brodhead Creek Park Fishing Contest On October 9 – To Be Paid From Developer Recreation Fee Fund If Event Occurs.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

16. **Approve Real Estate Tax Exemption For Veteran Joseph E. Gennimi, 6458 Cherry Valley Road, Approved By PA State Veterans' Commission.** Ms. Shukaitis made a motion to **approve Real Estate Tax Exemption For Veteran Joseph E. Gennimi, 6458 Cherry Valley Road, Approved By PA State Veterans' Commission.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkens added thank you for your service.

17. **Discuss Dunkelberger Rezone Request And Refer To Township Planning Commission For Review And Recommendation.** Mr. Cramer made a motion to refer **Dunkelberger Rezone Request To Township Planning Commission For Review And Recommendation.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

18. **Discuss Proposal By Zelenkofske Axelrod For Consulting Services Related To American Rescue Plan Funds.** Mr. Eppley stated this is the beginning stages of the process and there should be a formal agreement in the works. Ms. Shukaitis commented it seems as if it is a hand holding service, they are advising, consulting and answering questions but not keeping a ledger. She also said she was hoping the county and municipalities could coordinate efforts and work together.

Mr. Eppley said there is a lot to learn. There are many questions for the consultants on how the funds are handled. For example, before moving any funds, can the funds be in interest-bearing account? This is the beginning stages working with a consultant and looking forward setting up meeting.

Executive Session: Mr. Cramer made a motion to **go into executive session at 8:10 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:39 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to **offer employment to Clifford VanWhy starting on 9/7/2021 at $18.00/hour pending all clearances and advice from our Labor Attorney regarding vaccinations.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:40 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary