TOWNSHIP OF STROUD

BOARD OF SUPERVISORS

MEETING MINUTES

REGULAR MEETING, August 18, 2020, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis at 7:01 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Staff Engineer, Donna Alker, P.E. Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Chairwoman/Secretary, Christine A. Wilkins was absent from tonight's meeting.

Public Comments: (Non-Agenda Items) A group of Township residents from Red Fox Lane were present (one via phone) to express their concerns over a short-term rental property in their neighborhood, 2516 Red Fox Lane. Mr. Cramer told them the property had already been sited for this and they have appealed the Zoning Officer's decision. He explained a proposed ordinance is being worked on does not include your zoning area. So in the meantime they should contact SARP for any of their concerns regarding loud music, fireworks and crowds. Officer Raymond was there and explained they would help any way they could. The residents also mentioned short-term rentals are not allowed in the covenants, so the Board told them they need to enforce that through their convenants as well.

Approve Regular Meeting Minutes: July 21, 2020. Mr. Cramer moved to **approve Regular Meeting Minutes: July 21, 2020.** Ms. Shukaitis seconded the motion. Mr. Cramer and Ms. Shukaitis voted aye, motion carried 2-0.

Approve Payment Of Bills: General Fund: $93,083.76. Mr. Cramer moved to **approve Payment Of Bills: General Fund: $93,083.76.** Ms. Shukaitis seconded the motion. Mr. Cramer and Ms. Shukaitis voted aye, motion carried 2-0.

Approve Payment Of Bills: Golf Course Fund: $5,840.55. Mr. Cramer moved to **approve Payment Of Bills: Golf Course Fund: $5,840.55.** Ms. Shukaitis seconded the motion. Mr. Cramer and Ms. Shukaitis voted aye, motion carried 2-0.

Treasurer's Report: Month of July. Mr. Eppley read the July Treasurer's Report aloud**.** Mr. Cramer moved to **approve the Treasurer's Report: Month of July.** Ms. Shukaitis seconded the motion. Mr. Cramer and Ms. Shukaitis voted aye, motion carried 2-0.

Manager's Report: Mr. Eppley reported after the storm we had on August 4th, storm damage information was sent over to the county emergency management office. We are seeking an emergency permit for repair work at Croasdale Road Bridge and the school district is seeking one for the bridge at Knights Park,. The golf course did recover enough to hold their Member-Guest tournament. We did submit a Covid Block grant application. Our auditors are completing their report after receiving some pension information. Safety Committee will be meeting by the end of the month. Line striping is scheduled for next week. And mid-week park use has increased and is being monitored.

Public Works Dept. Report: They have been cleaning out catch basins and storm drain from the storm on 8/4/2020; relined swales and replaced with fabric, gabion #4's; paved Wallace Street, Tanite Road, Frantz Road, and Ramble Bush Road; in the process of chip sealing Metzgar Road, Hallet Road, Brushy Mountain Road and Pocahontas Road; Line Stripers right behind; Tree trimers are out on Sunrise Drive, Forest Drive, Long Woods Drive and Maple Lane; and as always working hard on the "Request for Action" forms as they come in.

Police Report: Officer Raymond reported there was a posting for 2021 hiring. And if there were any questions please feel free to call.

Solicitor's Report: Nothing to report besides agenda items.

Engineer's Report: Mrs. Alker reported she is still working on MS4 Storm Water annual report that is due on 9/4/2020. She's working with the Planning Commission on the Zoning Ordinance amendments to make it more user friendly. Reilly Associates are working on a new plan for the Route 447 and Brushy Mountain Road drainage project. Biospecta, Inc. and Hayward Laboratories, Inc. will start construction in the next few weeks.

Fire Department Report: No one there to report.

Old Business: None From Prior Meeting Agendas

New Business:

1. **Approve Security Release Request #30 In The Amount Of $23,163.00 For Mountain Hollow Subdivision Improvements Per Township Staff Engineer Recommendation.** Charlie Vogt and Estelle Eberhardt were representing Mountain Hollow and requested more of a release than what was proposed. Mr. Cramer moved to **approve Security Release Request #30 In The Amount Of $73,724.00 For Mountain Hollow Subdivision Improvements Per Township Supervisors Recommendation; Based on receipt of signed and sealed plans.** Ms. Shukaitis seconded the motion. Mr. Cramer and Ms. Shukaitis voted aye, motion carried 2-0.

2. **Approve Security Release #3 In The Amount Of $87,140.50 For Suburban Realty Land Development Improvements Per Township Staff Engineer Recommendation.** Mr. Cramer moved to **approve Security Release #3 In The Amount Of $87,140.50 For Suburban Realty Land Development Improvements Per Township Staff Engineer Recommendation.** Ms. Shukaitis seconded the motion. Mr. Cramer and Ms. Shukaitis voted aye, motion carried 2-0.

3. **Approve Installation Of Drainage Project From Conwell St. & Avenue E To Avenue E & Wallace St. By Township Road Crew At Estimated Material Cost Of $3,700.00 - Budget Line Items #436.245 & #436.246.** Mr. Cramer moved to **approve Installation Of Drainage Project From Conwell St. & Avenue E To Avenue E & Wallace St. By Township Road Crew At Estimated Material Cost Of $3,700.00 - Budget Line Items #436.245 & #436.246.** Ms. Shukaitis seconded the motion. Mr. Cramer and Ms. Shukaitis voted aye, motion carried 2-0.

4. **Ratify Transfer Of $50,000.00 From Brodhead Creek Heritage Center Account To Pocono Heritage Land Trust To Apply William Penn Foundation Grant Towards Mortgage Payment Due On Heritage Center.** Mr. Cramer moved to **approveTransfer Of $50,000.00 From Brodhead Creek Heritage Center Account To Pocono Heritage Land Trust To Apply William Penn Foundation Grant Towards Mortgage Payment Due On Heritage Center.** Ms. Shukaitis seconded the motion. Mr. Cramer and Ms. Shukaitis voted aye, motion carried 2-0.

5. **Approve Payment Of $5,074.96 To East Stroudsburg Borough for Township Portion Of Joint Landfill Monitoring For January To May, 2020.** Mr. Cramer moved to **approve Payment Of $5,074.96 To East Stroudsburg Borough for Township Portion Of Joint Landfill Monitoring For January To May, 2020.** Ms. Shukaitis seconded the motion. Mr. Cramer and Ms. Shukaitis voted aye, motion carried 2-0.

6. **Approve Re-Paving Of Approximately 1,000 Feet Of Valley View Drive By Township Road Crew At An Estimated Material Cost Of $12,000.00 – Budget Line Item #438.600.** Mr. Cramer moved to **approve Re-Paving Of Approximately 1,000 Feet Of Valley View Drive By Township Road Crew At An Estimated Material Cost Of $12,000.00 – Budget Line Item #438.600.** Ms. Shukaitis seconded the motion. Mr. Cramer and Ms. Shukaitis voted aye, motion carried 2-0.

7. **Approve Transfer Of $73,551.16 From Glen Brook Golf Course Account To Township General Fund For April, May & June, 2019 Golf Course Payroll.** Mr. Cramer moved to **approve Transfer Of $73,551.16 From Glen Brook Golf Course Account To Township General Fund For April, May & June, 2019 Golf Course Payroll.** Ms. Shukaitis seconded the motion. Mr. Cramer and Ms. Shukaitis voted aye, motion carried 2-0.

8. **Adopt Resolution No. 2020 – 36 Establishing Township Safety Committee And Appointing Committee Members.** Mr. Cramer moved to **adopt Resolution No. 2020 – 36 Establishing Township Safety Committee And Appointing Committee Members.** Ms. Shukaitis seconded the motion. Mr. Cramer and Ms. Shukaitis voted aye, motion carried 2-0.

9. **Refer Animal Shelter Auxiliary Use Zoning Ordinance Amendment To Township And County Planning Commissions; Set Hearing Date & Time.** Mr. Cramer moved to **refer Animal Shelter Auxiliary Use Zoning Ordinance Amendment To Township And County Planning Commissions. And set Hearing date for**

October 6, 2020 at 7 PM. Ms. Shukaitis seconded the motion. Mr. Cramer and Ms. Shukaitis voted aye, motion carried 2-0.

10. **Deer Management Assistance Program Administered By PA Game Commission – Township Environmental Advisory Council Recommendation.** Mr. Cramer moved to **authorize the Deer Management Assistance Program with regards to working with the Game Commission, the DMAP coupons and hunting on Township property.** Ms. Shukaitis seconded the motion. Mr. Cramer and Ms. Shukaitis voted aye, motion carried 2-0.

Executive Session: Mr. Cramer made **a motion to go into executive session at 8:30 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Shukaitis seconded the motion. Mr. Cramer and Ms. Shukaitis voted, motion carried 2-0. Mr. Cramer made a motion to **return to regular session at 8:34 P.M.** Ms. Shukaitis seconded the motion. Mr. Cramer and Ms. Shukaitis voted aye, motion carried 2-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions to come before the Board. Mr. Cramer made a motion to **approve the signing of lease agreement with Stroudsburg Little League and ESU for the baseball complex and Creek View Park.** Ms. Shukaitis seconded the motion. Mr. Cramer and Ms. Shukaitis voted aye, motion carried 2-0.

There being no further business, Mr. Cramer **made a motion to adjourn the meeting at 8:35 P.M.** Ms. Shukaitis seconded the motion. Mr. Cramer and Ms. Shukaitis voted aye, motion carried 2-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary