TOWNSHIP OF STROUD

BOARD OF SUPERVISORS

MEETING MINUTES

REGULAR MEETING, September 7, 2021, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance.

Public Comments: (Non-Agenda Items) There were no comments.

Approve Public Hearing Minutes: August 25, 2021 (Ordinance No. 3 -2021). Ms. Shukaitis made a motion to **approve Public Hearing Minutes: August 25, 2021 (Ordinance No. 3 -2021).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: General Fund: $27,180.69 (Changed from $11,641.69 on 9-07-21). Mr. Cramer made a motion to **approve Payment Of Bills: General Fund: $27,180.69 (Changed from $11,641.69 on 9-07-21).** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Golf Course Fund: $5,343.37 (Changed from $2,723.52 on 9-07-21). Ms. Shukaitis made a motion to **approve Payment Of Bills: Golf Course Fund: $5,343.37 (Changed from $2,723.52 on 9-07-21).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Old Business:

1. Fremount Minor Subdivision Plan – Planning Commission Recommendation – Action Deadline: 9/30/2021; Request to table received from Applicant's surveyor. Mr. Cramer made a motion to **table as per applicant's request.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. Presentation Of St. Luke's Monroe Campus Expansion. St. Luke's representatives and engineers attended the meeting to show and explain the next phase of their project. They displayed plans and photos of the proposed finished St. Luke's campus and offered statistics on the growth of the facility.

2. Stroudsburg Wesleyan Church Land Development Plan – Planning Commission Recommendation – Action Deadline: 12-1-2021; Request to table received from Applicant's engineer. Mr. Cramer made a motion to **table Stroudsburg Wesleyan Church Land Development Plan – Planning Commission Recommendation – Action Deadline: 12-1-2021 as per applicant's request.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

3. Approve Purchase Of Spill Containment Supplies In The Amount Of $2,252.58 As Recommended By Township Staff Engineer & Public Works Superintendent - Budget Line Item #430.250. Mr. Cramer made a motion to **approve Purchase Of Spill Containment Supplies In The Amount Of $2,252.58 As Recommended By Township Staff Engineer & Public Works Superintendent - Budget Line Item #430.250.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

4. Approve Purchase And Installation Of Second Mitsubishi Heat Pump (MUZ-D36NA-1) To Replace Goodman Unit At A Price Of $6,970.00 From Jeff's HVAC For Glen Brook Clubhouse – Budget Line Item #452.373. Ms. Shukaitis made a motion to **approve Purchase And Installation Of Second Mitsubishi Heat Pump (MUZ-D36NA-1) To Replace Goodman Unit At A Price Of $6,970.00 From Jeff's HVAC For Glen Brook Clubhouse – Budget Line Item #452.373.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

5. Authorize Solicitor & Township Manager To Prepare And Advertise Request For Proposals For Replacement Golf Carts At Glen Brook. Mr. Cramer made a motion to **authorize Solicitor & Township**

Manager To Prepare And Advertise Request For Proposals For Replacement Golf Carts At Glen Brook. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

6. Acknowledge Receipt Of $3,535.31 From Philadelphia Insurance Company For Reimbursement Of Costs Relative To Repairs Of Route 611 & Pocono Commons Drive Traffic Signal & Equipment Caused By Accident – Budget Line Item #381.600. Ms. Shukaitis made a motion to **acknowledge Receipt Of $3,535.31 From Philadelphia Insurance Company For Reimbursement Of Costs Relative To Repairs Of Route 611 & Pocono Commons Drive Traffic Signal & Equipment Caused By Accident – Budget Line Item #381.600.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

7. Approve Payment In The Amount Of $108,239.00 To Kenworth Of PA For 2022 Kenworth T470 Single Axle Cab & Chassis (44,000 GVW) – Payable From Budget Line Item #430.740 ($83,239.00) & Liquid Fuels Fund Account ($25,000.00). Mr. Cramer made a motion to **approve Payment In The Amount Of $108,239.00 To Kenworth Of PA For 2022 Kenworth T470 Single Axle Cab & Chassis (44,000 GVW) – Payable From Budget Line Item #430.740 ($83,239.00) & Liquid Fuels Fund Account ($25,000.00).** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

8. Approve Purchase Of New Kubota ZD 1211L-72 Mower From Marshall Machinery, Inc. Under State Contract For A Price Of $16,452.35 – Budget Line Item #454.760; And Authorize Advertising Sale Of Ferris 72-Inch Zero Turn Mower (Model IS5100Z) On Municibid. Ms. Shukaitis made a motion to **approve Purchase Of New Kubota ZD 1211L-72 Mower From Marshall Machinery, Inc. Under State Contract For A Price Of $16,452.35 – Budget Line Item #454.760; And Authorize Advertising Sale Of Ferris 72-Inch Zero Turn Mower (Model IS5100Z) On Municibid.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

9. Accept Resignation Of Mark Philips As Emergency Management Coordinator, Effective After Replacement Is Appointed. Mr. Cramer made a motion to **accept Resignation Of Mark Philips As Emergency Management Coordinator, Effective After Replacement Is Appointed.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

10. Planning Commission Recommendation – Request For Zoning District Change For 1170 & 1172 N. Ninth Street – Schedule Workshop With Staff Engineer/Planning Administrator. Ms. Shukaitis made a motion to **schedule a workshop with Township Planning Administrator on 9/14/2021 at 3 PM to discuss request for zone change for 1170 & 1172 N. Ninth Street**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

11. Approve Proposal In The Amount Of $13,200.00 By Mountain Environmental & Radon Services, LLC For Asbestos Survey Professional Services At Former Penn Hills Property - Budget Line Item #427.720. Ms. Shukaitis made a motion to **approve Proposal In The Amount Of $13,200.00 By Mountain Environmental & Radon Services, LLC For Asbestos Survey Professional Services At Former Penn Hills Property - Budget Line Item #427.720.** Mrs. Wilkins stated for the record this will be put against the property as well. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

12. Discuss, And Take Action If In Order, On Proposals By Zelenkofske Axelrod LLC For Professional Services Relative To American Rescue Plan Funding. Mr. Cramer made a motion to **table Proposals By Zelenkofske Axelrod LLC For Professional Services Relative To American Rescue Plan Funding.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

13. Discuss, And Take Action If In Order, On Code Amendment For No On-Street Parking On Wedgewood Lake Drive. Mr. Cramer made a motion to **have our Traffic Engineer look into having No On-Street Parking On Wedgewood Lake Drive.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

14. Discuss, And Take Action If In Order, On Request For Stop Signs At Norton Road & Creekwood Drive. Mr. Cramer made a motion to **have our Traffic Engineer look into having 4 way stop signs at Norton Road and Creekwood Drive.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Shukaitis made a motion to **go into executive session at 7:53 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:34 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to **authorize solicitor to**

proceed with the agreement of sale for the property at Beech Street and Shafers Schoolhouse Road with contingencies. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Ms. Shukaitis made a motion to **adjourn the meeting at 8:35 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary