TOWNSHIP OF STROUD

BOARD OF SUPERVISORS

MEETING MINUTES

REGULAR MEETING, September 21, 2021, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance.

Public Comments: (Non-Agenda Items) Kathleen Slagle from Anona Road attended the meeting to express her concerns over the speeding on Reish Road. She likes to walk on Reish Road but hesitates doing so because of speeding vehicles. The discussion included police presence, radar and the flashing speed signs. Stroud Area Regional Police Officer Petrosino participated in the discussion.

Approve Regular Meeting Minutes: August 17, 2021. Ms. Shukaitis made a motion to **approve Regular Meeting Minutes: August 17, 2021.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Regular Meeting Minutes: September 7, 2021. Mr. Cramer made a motion to **approve Regular Meeting Minutes: September 7, 2021.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: General Fund: $77,061.37. Mr. Cramer made a motion to **approve Payment Of Bills: General Fund: $77,061.37.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Golf Course Fund: $5,196.03. Ms. Shukaitis made a motion to **approve Payment Of Bills: Golf Course Fund: $5,196.03.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of August, 2021. Mr. Eppley read the report aloud, see attached. Ms. Shukaitis made a motion to **accept Treasurer's Report: Month of August, 2021.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported the pre-bid site meeting for potential construction bidders was held last week for the Mervine Road bridge replacement project. Fog sealing was performed yesterday and today to complete the paving project in Millbrook and Norton Farms. Chip sealing on Ryan Drive and Larsens Lane has been completed. The asbestos inspector will be at the Penn Hills property this week and next week for the asbestos survey. There was a site visit at Pocono Creek between Doug Walker and Mike Muffley of Hanover Engineering, at the pedestrian bridge. An estimated 12 loads of shot rock was recommended to be placed in front of the school-side abutment and bank. The estimated Ida storm damages for Monroe's municipalities were approximately $100,000.00 short of the amount needed for public assistance aid through PEMA. Budget work is underway for the 2022 SARPD budget. Work sessions on the 2022 township budget will need to be scheduled over the next two months. And our Section 902 grant agreement for $350,000.00 has been received.

Public Works Dept. Report: Mr. Eppley read from Douglas Walker's report. It stated their main focus this month has been storm cleanup including clearing roads, washouts, cleaning out drains and putting the parks back together. We are working now on cutting canopies and opening up the roads. As always we are working hard on the "Request for Action" forms as they come in.

Police Report: Corporal Peter Petrosino represented the Police Department. He gave a brief summary of activity for the past month. He asked if there were any questions, there were none.

Solicitor's Report: Mr. Weitzmann did not have anything to report outside of Executive Session.

Engineer's Report: Mr. Eppley read from Mrs. Alker's report. The MS4annual report is complete and needs to be signed and submitted to PADEP by September 30, 2021. The Planning Commission has a special meeting scheduled for Monday, September 27th to work on the Zoning Ordinance amendments. She is hoping to have a final draft referred to the Supervisors by October or November. There is nothing new to report on the Brushy Mountain Road/Route 447 Drainage Project and still waiting on Senator Scavello about funding. She has started collecting and reviewing data in the Township files to determine the existing Act 537 planning area for public sewer. She has received sewer system maps from Reilly Associates and will review them to make sure the sewer authority lines are all included. She is continuing to work on ongoing SALDO projects.

Fire Department Report: No one from the Fire Department attended the meeting, no report. The last report from the fire department was at the 2/16/2021 meeting via email to Mr. Eppley from Mr. Swope.

Old Business:

1. Fremount Minor Subdivision Plan – Planning Commission Recommendation – Action Deadline: 9/30/2021. Project manager submitted a letter requesting tabling and extending time until 12/31/2021. Mr. Cramer made a motion to **table the Fremount Minor Subdivision Plan as per the applicant's request until 12/31/2021.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

2. Stroudsburg Wesleyan Church Land Development Plan – Planning Commission Recommendation – Action Deadline: 12/01/2021; Request to table received from project engineer. Ms. Shukaitis made a motion to **table the Stroudsburg Wesleyan Church Land Development Plan as per the request of the project engineer.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

3. Discuss, And Take Action If In Order, On Proposals By Zelenkofske Axelrod LLC For Professional Services Relative To American Rescue Plan (ARP) Funding – Ratify Signing & Entering Into Engagement Proposal With Zelenkofske Axelrod LLC For Professional Services Relative To ARP Funding. Mr. Cramer made a motion to **ratify Signing & Entering Into Engagement Proposal With Zelenkofske Axelrod LLC For Professional Services Relative To ARP Funding.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

4. Award Mervine Road 60-Foot Temporary Bridge Bid. Mr. Cramer made a motion to **award Mervine Road 60-Foot Temporary Bridge the bid to ADM, LLC pending review by the township solicitor and township manager and their recommendation on the best option of purchasing either upfront or after the lease period.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Approve Second Allocation Of 2021 To Stroud Township Volunteer Fire Dept. In The Amount Of $30,000.00 - Budget Line Item #411.542.** Mrs. Wilkins made a motion to **table until the next meeting or until someone from the fire department attends a meeting and provides a general report and financial report.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
2. **Buccino Petition For Zoning Map Amendment Changing 1444 & 1450 N. Ninth Street From C-4 To C-2.** Mr. Cramer made a motion to **authorize the township solicitor to prepare an ordinance based on the Petition For Zoning Map Amendment Changing 1444 & 1450 N. Ninth Street From C-4 To C-2 and refer both to township and county planning commission.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
3. **Request By Pennsylvania Dispensary Solutions, LLC For Modification of Conditional Use; Refer To Township Planning Commission For Review And Recommendation; Authorize Advertising For Hearing & Set Date.** Ms. Shukaitis made a motion to **refer To Township Planning Commission For Review And Recommendation for Request By Pennsylvania Dispensary Solutions, LLC For Modification of Conditional Use.**
4. **Approve Establishing Interest-Bearing Account For ARP Funds Received In The Amount Of $1,013,250.31 Currently In General Fund Account As Recommended By Zelenkofske Axelrod LLC.** Ms. Shukaitis made a motion to **approve Establishing Interest-Bearing Account For ARP Funds Received In The Amount Of $1,013,250.31 Currently In General Fund Account As Recommended By Zelenkofske Axelrod LLC.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
5. **Adopt Resolution No. 2021-36 Regarding Minimum Municipal Obligation For Stroud Township Non-Uniform Pension Plan.** Mr. Cramer made a motion to **adopt Resolution No. 2021-36 Regarding Minimum Municipal Obligation For Stroud Township Non-Uniform Pension Plan.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
6. **Adopt Resolution No. 2021-37 Authorizing Sponsorship Of Local Share Account Grant Application In The Amount Of $435,976.00 For Stroudsmoor Sanitary Sewer Extension Project.** Ms. Shukaitis made a motion to **adopt Resolution No. 2021-37 Authorizing Sponsorship Of Local Share Account Grant Application In The Amount Of $435,976.00 For Stroudsmoor Sanitary Sewer Extension Project.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

7 **Approve Submittal Of Annual Report For Municipal Separate Storm Sewer System To Department Of Environmental Protection.** Mr. Cramer made a motion to **approve Submittal Of Annual Report For Municipal Separate Storm Sewer System To Department Of Environmental Protection.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

8. **Authorize Solicitor To Prepare Ordinance To Rezone Certain Parcels Near Stroud Mall, Including 1170 & 1172 N. Ninth Street, As Recommended By Township Planning Commission.** Ms. Shukaitis made a motion to **authorize Solicitor To Prepare Ordinance To Rezone Certain Parcels Near Stroud Mall, Including 1170 & 1172 N. Ninth Street, As Recommended By Township Planning Commission.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

9. **Discuss Request On Behalf Of Moose Lodge For Streambank Protection Along Brodhead Creek.** It was discussed there has been a large amount of erosion at this location along the Brodhead Creek and this is private property along a state road. There isn't any access issues for residents in this area, so that is not a concern as of yet. Mr. Eppley wanted to bring this to the board's attention stating it is a long term expensive project if pursued.

Executive Session: Mr. Cramer made a motion to **go into executive session at 8:21 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 9:04 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. There were none.

There being no further business, Ms. Shukaitis made a motion to **adjourn the meeting at 9:04 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary